

A photograph of two women smiling and laughing in a field. The woman on the left has dark skin and curly hair, wearing a light-colored knit sweater. The woman on the right has light skin and long blonde hair, wearing a grey top. The background is a bright, hazy outdoor setting. A teal circular logo with the text 'OEKO-TEX®' is overlaid on the image.

OEKO
TEX®

OEKO-TEX® MADE IN GREEN

Customer Manual

Edition 02.2023

Content

01	OEKO-TEX® MADE IN GREEN – product & requirements	<u>03</u>
02	myOEKO-TEX® - the platform for managing MADE IN GREEN	<u>07</u>
03	OEKO-TEX® MADE IN GREEN process – step by step instructions	<u>11</u>
	I. Application and Login	<u>13</u>
	II. Supplier Connections	<u>19</u>
	- Supplier Search – Invite your supplier	<u>20</u>
	- Supply Chain Visualization	<u>24</u>
	- Supplier Archive	<u>25</u>
	- For supplier: View received customer requests	<u>27</u>
	III. Article Definition	<u>33</u>
	- Create a MADE IN GREEN article	<u>34</u>
	- Create an article component & request confirmation	<u>37</u>
	- Article Archive	<u>41</u>
	- For supplier: Receive & accept a component confirmation	<u>42</u>
	IV. Label Creation	<u>47</u>
	- Label Editor	<u>53</u>
	- Label Archive	<u>55</u>
	V. Relabelling	<u>56</u>
	VI. Label Renewal	<u>70</u>
04	Company profile – add your company details	<u>82</u>
05	Email notifications – instructions for next steps	<u>86</u>

OEKO-TEX®
MADE IN GREEN
Product &
Requirements

What does MADE IN GREEN mean?

OEKO-TEX® MADE IN GREEN labelled products are produced sustainably and can be easily traced.



- ✓ Made in environmentally friendly facilities.



- ✓ Product and consumer safety ensured through testing for harmful substances.



- ✓ Made in socially responsible and safe workplaces.



- ✓ Transparency ensured through supply chain traceability.



OEKO-TEX® MADE IN GREEN requirements and criteria

Criteria 1



**STANDARD
100
or
LEATHER
STANDARD**

The product shall be
OEKO-TEX® STANDARD 100
or OEKO-TEX® LEATHER
STANDARD certified

Criteria 2



STeP

All the making up facilities
shall be OEKO-TEX®
STeP certified

Criteria 3



STeP

OEKO-TEX® STeP for 85%
of the weight of a product. &
each single component ≥ 5% of
the total weight of the product.
This concerns only wet /chemical
production facilities (excluding
wet spinning processes)

Criteria 4



myOEKO-TEX®

Article supply chain
traceability: Production
facilities shall add at least
three components for
finished products or one
component for semi-
finished products.

Implementation Examples of the MADE IN GREEN criteria
in relation to STeP certifications can be found [here](#).



The label – labelling and guidelines

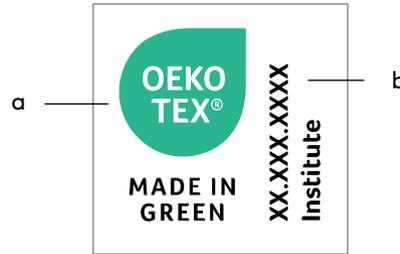
The label is the communication instrument provided by OEKO-TEX® for MADE IN GREEN labelled products

- a. OEKO-TEX® product brand logo
- b. Traceability information (testing institute + label number or QR-Code)

The modular construction of our labels allows the following additional information to be added to the label:

- c. Testing institute if QR-Code is already shown
- d. Label number if QR-Code is already shown
- e. QR-Code if label number is already shown
- f. OEKO-TEX® website

Mandatory Elements:



All Elements:



All other relevant information (e.g. colours, sizes, etc.) can be found in the [OEKO-TEX® Labelling Guide](#)

myOEKO-TEX®

**Platform for
managing
MADE IN GREEN**

myOEKO-TEX® platform

- Manage your OEKO-TEX® product portfolio, company profile displayed on oeko-tex.com Label Check and Buying Guide.
- Use the supplier management tool to keep your supply chain information up to date.
- Issue your MADE IN GREEN labels or answer component requests for your buyers.



Customer

Company Profile

Product Overview

Supplier Management

Statistic

Products

MADE IN GREEN

STANDARD 100

LEATHER STANDARD

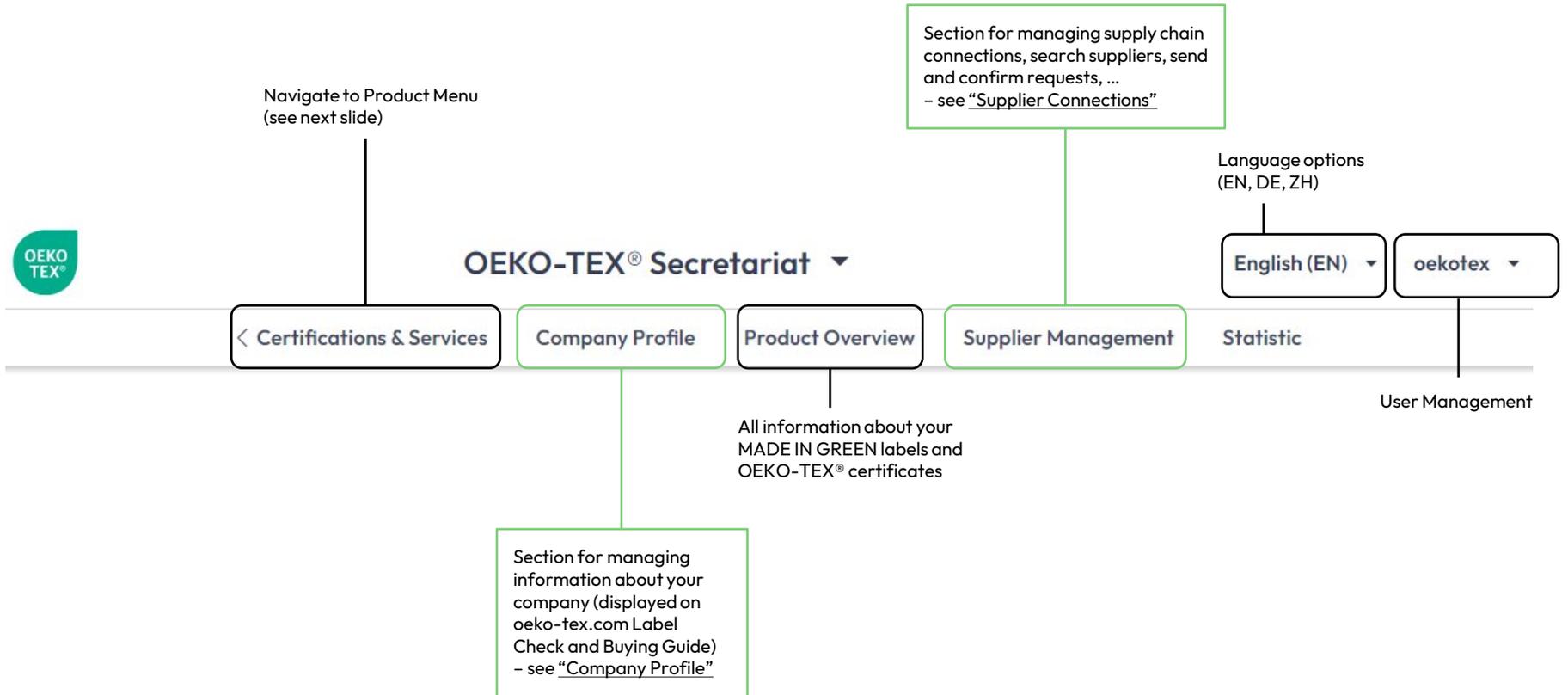
STeP

DETOX TO ZERO

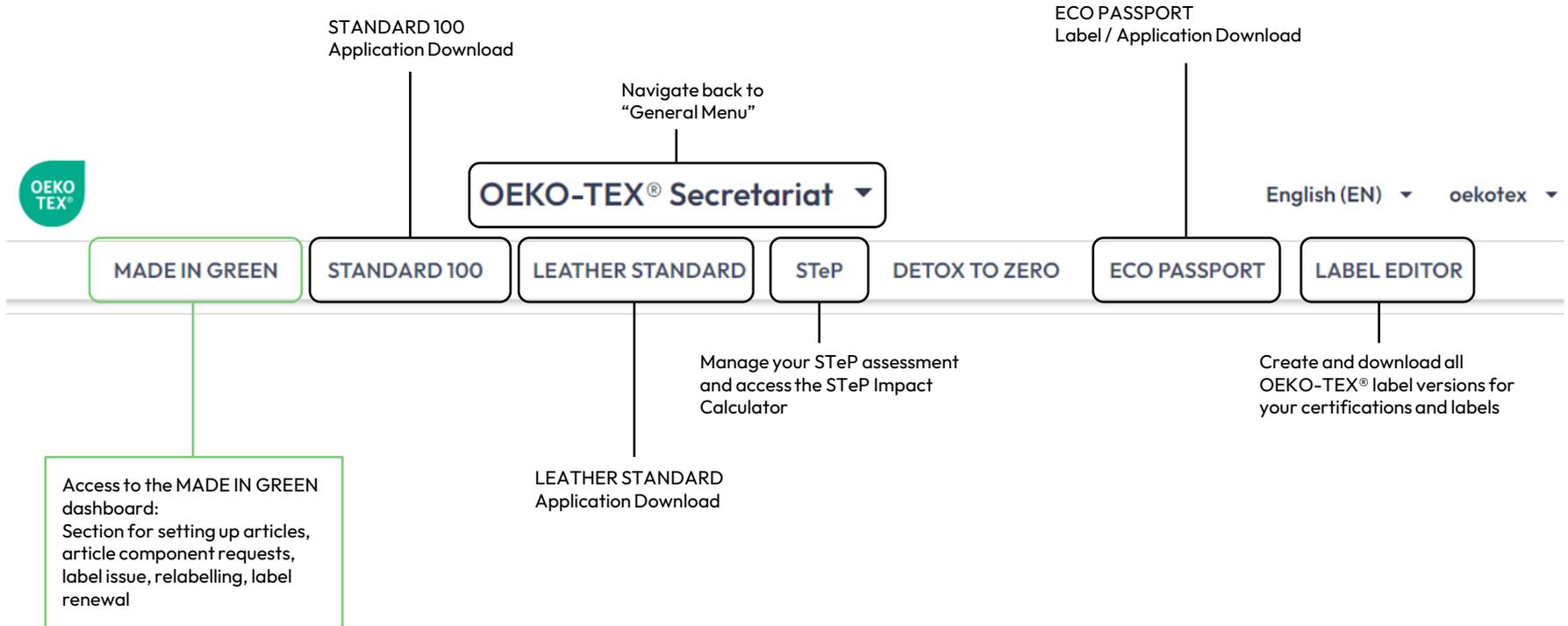
ECO PASSPORT

LABEL EDITOR

myOEKO-TEX® interface – general menu



myOEKO-TEX® interface – product menu



OEKO-TEX®
MADE IN GREEN
Process
Step by step
instructions

Steps for the MADE IN GREEN label



1

Application

Application and access to the platform



2

Connection

Supplier search and sending the request to the supplier for confirmation and connection



4

Label preparation

Set up, complete and download the MADE IN GREEN label



5

Labelling

Label article with MADE IN GREEN label



MADE IN
GREEN

Application and login



Login myOEKO-TEX®

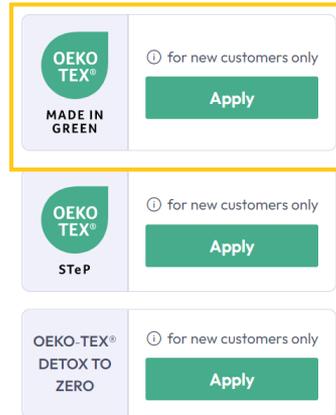
Please log in or register as a new customer to apply for OEKO-TEX® STANDARD 100, OEKO-TEX® LEATHER STANDARD or OEKO-TEX® ECO PASSPORT

Username

Password

Log in

[Forgot password?](#)



Apply for access to MADE IN GREEN and myOEKO-TEX®

- Login via www.oeko-tex.com
- Login options for myOEKO-TEX®:
 - Apply directly for an OEKO-TEX® product
 - Use existing OEKO-TEX® customer login

Supplier Management and MADE IN GREEN by OEKO-TEX® Account Application

Please fill out this form to get access to the Supplier Management area and MADE IN GREEN by OEKO-TEX®!

1. Dashboard User

* Mandatory fields

Type of dashboard user *

Please select a type of dashboard user to get a description.

Name of company *

Name 2

Address *

Address 2

ZIP Code

City *

Country *

Website

Are you an OEKO-TEX® certified company?

Choose the institute you want to work with *

Name of brand(s)

Apply for access to MADE IN GREEN and myOEKO-TEX®

- Fill in the application form
- Select type of dashboard user (type of company according to your business activities / type of operation, if facility)
- Choose institute you want to work with
- Fill out all other fields marked with *
- Accept terms of use

Thanks for your interest in MADE IN GREEN by OEKO-TEX® and for submitting your application!

The OEKO-TEX® Association or one of its member institutes will contact you as soon as possible.

After we have verified your information, we will send an email to the specified mail address with a personal log-in and password to enter our secure MADE IN GREEN by OEKO-TEX® website.

After you have logged in, you will find additional information about MADE IN GREEN by OEKO-TEX®.

If you have specific questions and remarks, we will get in contact with you.

The Terms of Use can be found at:

<https://www.oeko-tex.com/en/terms-of-use>

Thanks for your interest in MADE IN GREEN by OEKO-TEX®.

Dear Mr. Doe,

Thanks for your interest in MADE IN GREEN by OEKO-TEX® and for submitting your application.

The OEKO-TEX® Association or one of its member institutes will contact you soon.

The Terms of Use can be found at:

<https://www.oeko-tex.com/en/terms-of-use>

After we have verified your information, we will send an email to doe@doecompany.at with a personal log-in and password to access our secure MADE IN GREEN by OEKO-TEX® website.

Once logged into the myOEKO-TEX® platform you will find detailed information about MADE IN GREEN by OEKO-TEX®.

If you have specific questions or comments, please contact your OEKO-TEX® member institute or the OEKO-TEX® secretariat:



Your OEKO-TEX® member institute

Receive application confirmation

- The application is submitted once the dialogue on the left appears and a confirmation email from application@oeko-tex.com is received
- You will receive the username and password by e-mail after the previously chosen institute has accepted your application

Receive login credentials

- Once you receive the e-mail that your application has been accepted, you can log into your myOEKO-TEX® account.
- Click on “login to myOEKO-TEX®” and log into your account.

Your account access for MADE IN GREEN by OEKO-TEX®

Dear Ms. Doe,

Below please find access data for your MADE IN GREEN by OEKO-TEX® account:

Username: doegroup

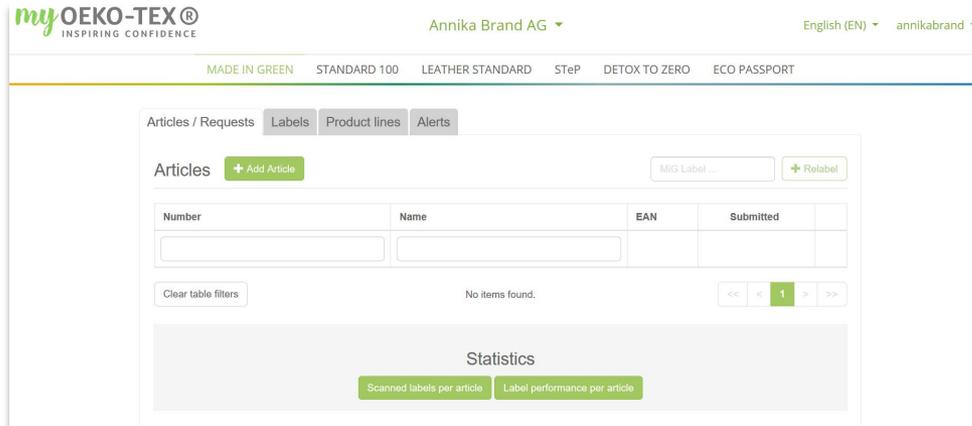
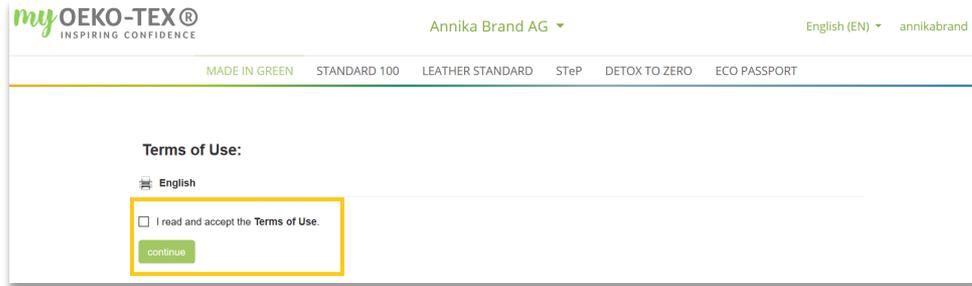
Password: b7rFewaENb



If you have any questions, please contact your OEKO-TEX® member institute or the OEKO-TEX® secretariat:



Your OEKO-TEX® member institute



Accept Terms of Use

- Before you can start, accept the Terms of Use in the MADE IN GREEN Dashboard
- After the Terms of Use have been accepted, you will be automatically redirected to tab “Articles/Requests”. It is however important to set up the supply chain first (prior to adding articles), which is done in tab “Supplier Management” → Follow the instructions for “Supplier Connections”



MADE IN
GREEN

Supplier connections

Invite your suppliers to your supply chain

- Click on your company name. This enables you to navigate between the different tabs
- Click on “Supplier Management”
- Click on “Add Supplier” in order to search your suppliers

myOEKO-TEX®
INSPIRING CONFIDENCE

Annika Brand AG

English (EN) annika brand

MADE IN GREEN STANDARD 100 LEATHER STANDARD STeP DETOX TO ZERO ECO PASSPORT

< Certifications & Services Company Profile Product Overview **Supplier Management** Statistic

Direct Suppliers Indirect Suppliers Supplier Tree Supplier Archive Alerts

Direct Suppliers + Add Supplier Send email to direct suppliers Export to Excel

You have no direct suppliers.

Sent Requests Contact filtered suppliers

Recipient	Status	Last Sent	Accepted on	Actions

✉ Send supplier request

Send request

Additional text

This text will be included in the notification sent by the system.

This invitation will be sent to **john.doe@example.com**. If this is not your contact person, please enter additional email addresses below.

The following email addresses will receive a copy of this request:

+ Add additional email

✕ Cancel

✓ Ok

Anniko Brand AG wants to add you as a supplier in their myOEKO-TEX® supply chain

Dear Madam/Sir,

Anniko Brand AG wants to add you as a supplier in their myOEKO-TEX® supply chain.

myOEKO-TEX® is the online customer platform for OEKO-TEX® services, certificates, and labels. The integrated supply chain management fosters transparency and enables brands, retailers, and manufacturers to keep their supply chain information up to date.

You can accept and/or edit the invitation - for free - within myOEKO-TEX®. After confirming, you will become part Anniko Brand AG's MADE IN GREEN by OEKO-TEX® supply chain.

If you already have your own myOEKO-TEX® account, please log into myOEKO-TEX® platform:

LOG IN & CONTINUE

If you do not have a myOEKO-TEX® account yet, please create a free account:

REGISTER

MADE IN GREEN by OEKO-TEX® is a traceable product label for textiles and leather that are sustainably produced and tested for harmful substances. For more information, please visit [MADE IN GREEN by OEKO-TEX®](#)

Invitation sender details:

- Company Name: Anniko Brand AG
- Address:
 - Street: Sunny Street 4
 - Postcode: 12345
 - City: Anniko City
 - Country: Switzerland
- MADE IN GREEN Dashboard Number: D-1yrz-b4a

Your OEKO-TEX® member institute

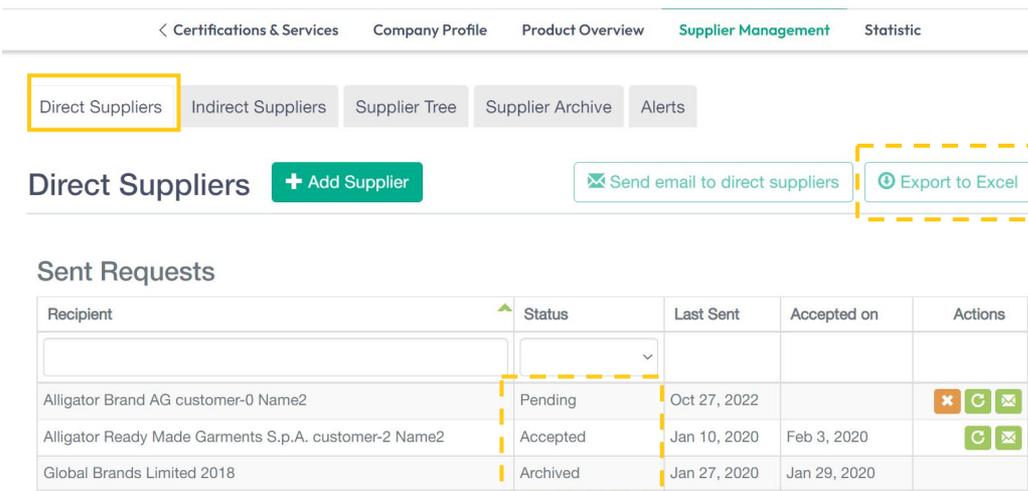
II. Supplier Connection

Invite your suppliers

- Check email address of supplier
- If necessary, enter additional email-addresses by clicking on “+” (e.g. own email-address to receive a copy)
- If needed: additional text can be added to the email
- Click on “ok” to send the request → the supplier receives an automated invitation e-mail from info@oeko-tex.com to join the customers’ supplier network in myOEKO-TEX® (for details see page 28)

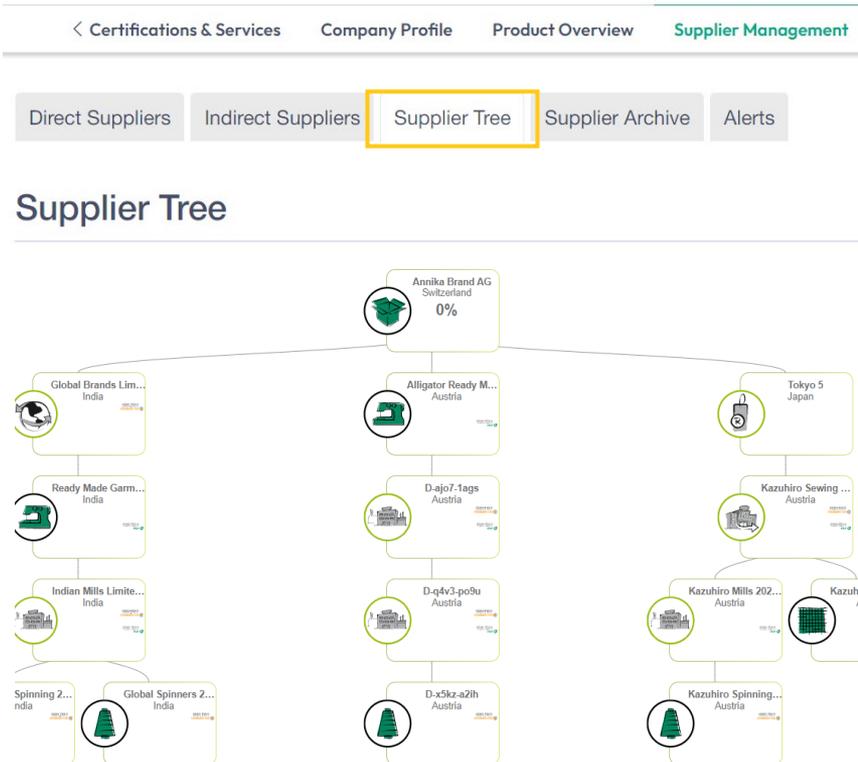
Overview over your supplier invitations

- Review the list of suppliers you invited in overview “Direct Suppliers”, “Sent requests”. This list can be exported
- Requests that have been sent are pending until the supplier has accepted your invitation
 - Pending requests can be deleted  or resent by clicking on 
- If the status is accepted, the supplier confirmed your invitation
- Details to status archive see page 25



The screenshot displays the 'Supplier Management' section of a software interface. At the top, there are navigation tabs: 'Certifications & Services', 'Company Profile', 'Product Overview', 'Supplier Management' (highlighted), and 'Statistic'. Below these are several tabs: 'Direct Suppliers' (highlighted with a solid orange border), 'Indirect Suppliers', 'Supplier Tree', 'Supplier Archive', and 'Alerts'. Under the 'Direct Suppliers' tab, there is a '+ Add Supplier' button, a 'Send email to direct suppliers' button, and an 'Export to Excel' button (highlighted with a dashed orange border). Below this is a 'Sent Requests' section containing a table with the following data:

Recipient	Status	Last Sent	Accepted on	Actions
Alligator Brand AG customer-0 Name2	Pending	Oct 27, 2022		  
Alligator Ready Made Garments S.p.A. customer-2 Name2	Accepted	Jan 10, 2020	Feb 3, 2020	 
Global Brands Limited 2018	Archived	Jan 27, 2020	Jan 29, 2020	



Get an overview over your supplier network

- After all of your suppliers have accepted the requests, you can view the complete supply chain by navigating to “Supplier Management” / “Supplier Tree”
- Direct suppliers are displayed in first row (here: “Alligator Ready...”)
- Indirect suppliers are displayed in second, third, ... row
- Evaluate your suppliers according to their STeP by OEKO-TEX® scoring (overall or for each module) by clicking on your company name and selecting a STeP module

II. Supplier Connection

Supplier archive to keep supply chain info up to date

- Suppliers can be archived by clicking on the respective supplier in the “Direct Supplier” list and then on “Archive supplier” below
- Once archived,
 - the supplier is no longer displayed in the supplier tree
 - the supplier is moved to the newly created “Supplier Archive” tab
 - the status in “Sent Requests” changes to “archived”

Do you want to archive the supplier?

By archiving your supplier, you signal that you no longer have a business relationship with that supplier. Therefore, the connection to your supplier will be disconnected on the myOEKO-TEX® platform. The supplier will no longer appear in your Direct Supplier list and in your Supplier Tree.

Please note that archiving of this supplier has no effect on existing articles or labels.

Are you sure you want to archive your supplier?

	No	No	<input type="button" value="Remove"/>
ubber, puff, flock, glitter (gold & Silver), Foil (gold & silver) as well as all over printed (excluding 100%CMD, CMD/EL and grey melange CO/CV/PES). Including accessories: sewing and embroidery threads, woven & printed labels, woven fabrics for (collar and pocket), zippers, metal & PES buttons, metal eyelets/rivets/snap buttons, elastics, twill tape, drawstring (with or without elastic tips), polyester tape/satin ribbon, lace and interlinings. Based on pre-certified materials according to STANDARD 100 by OEKO-TEX®.			
Knitted fabrics made of 100% cotton, cotton/polyester, cotton/viscose, cotton/modal and viscose/elastane, dyed and finished	Anhang 4, 5	No	No <input type="button" value="Remove"/>
Knitted T-shirts and polo-shirts made of 100 % cotton, cotton/polyester and cotton/viscose, white and dyed (including label, button, zipper, print, sewing thread and embroidery), exclusively produced from materials certified according to Oeko-Tex Standard 100.	Anhang 4, 5	No	No <input type="button" value="Remove"/>

Showing items 1 to 3 of a total of 13 items

<< < 1 2 3 4 5 > >>

Sent Requests

Recipient	Status
<input type="text"/>	All
SM Knitwears Ltd.	Archived

Direct Suppliers Indirect Suppliers **Supplier Archive** Supplier tree Alerts

Archived Suppliers

Name	Address
SM Knitwears Ltd.	xy

Archived Suppliers

Name	Address	
SM Knitwears Ltd.	xy	Undo archiving of supplier

Do you want to undo the archiving of the supplier?

If you have resumed to work with this supplier, please send a new supplier request by clicking "Ok". This request must be confirmed by your supplier in order to reconnect and appear in your Direct Supplier list and in your Supplier Tree.

Are you sure you want to reconnect with your archived supplier?

Additional text

This text will be included in the notification sent by the system.

This invitation will be sent to sawpan@smknitwear.com. If this is not your contact person, please enter additional email addresses below.

The following email addresses will receive a copy of this request:

 + Add additional email

Sent Requests Contact filtered suppliers

Recipient	Status
	All
SM Knitwears Ltd.	Pending

II. Supplier Connection

Undo archiving of suppliers

- The archived suppliers are shown in tab "Supplier Archive"
- To undo the archiving, click on the button
- This will send a new supplier request and the request status in "Sent Requests" will change to "pending"
- Once the supplier confirmed the request, it will appear in the "Direct Supplier" list and the supplier tree.



Customer/ supplier connections: For supplier

II. Supplier Connection: Supplier View

Receive customer invitation to myOEKO- TEX®

- The supplier receives an automated invitation e-mail from info@oeko-tex.com to join the customers' supplier network in myOEKO-TEX®
- The request from the customer can be accepted by clicking on the link in the e-mail

Annika Brand AG wants to add you as a supplier in their myOEKO-TEX® supply chain

Dear Madam/Sir,

Annika Brand AG wants to add you as a supplier in their myOEKO-TEX® supply chain.

myOEKO-TEX® is the online customer platform for OEKO-TEX® services, certificates, and labels. The integrated supply chain management fosters transparency and enables brands, retailers, and manufacturers to keep their supply chain information up to date.

You can accept and/or edit the invitation - for free - within myOEKO-TEX®. After confirming, you will become part Annika Brand AG's MADE IN GREEN by OEKO-TEX® supply chain.

If you already have your own myOEKO-TEX® account, please log into myOEKO-TEX® platform:

LOGIN & CONFIRM

If you do not have a myOEKO-TEX® account yet, please create a free account:

REGISTER

MADE IN GREEN by OEKO-TEX® is a traceable product label! Annika Brand AG wants to add you as a supplier in their myOEKO-TEX® supply chain
harmful substances. For more information, please visit [MADE IN GREEN by OEKO-TEX®](#)

Invitation sender details:

- Company Name: Annika Brand AG
- Address:
 - Street: Sunny Street 4
 - Postcode: 12345
 - City: Annika City
 - Country: Switzerland
- MADE IN GREEN Dashboard Number: D-lyrz-b4la

Your OEKO-TEX® member institute

Dear Madam/Sir,

Annika Brand AG wants to add you as a supplier in their myOEKO-TEX® supply chain.

myOEKO-TEX® is the online customer platform for OEKO-TEX® services, certificates, and labels. The integrated supply chain management fosters transparency and enables brands, retailers, and manufacturers to keep their supply chain information up to date.

You can accept and/or edit the invitation - for free - within myOEKO-TEX®. After confirming, you will become part Annika Brand AG's MADE IN GREEN by OEKO-TEX® supply chain.

Click here to answer the request:

ACCEPT/REJECT
THE REQUEST HERE

Alternatively, you can edit the request after logging into the myOEKO-TEX® platform:

LOGIN TO
myOEKO-TEX®

MADE IN GREEN by OEKO-TEX® is a traceable product label for textiles and leather that are sustainably produced and tested for harmful substances. For more information, please visit [MADE IN GREEN by OEKO-TEX®](#)

Invitation sender details:

- Company Name: Annika Brand AG
- Address:
 - Street: Sunny Street 4
 - Postcode: 12345
 - City: Annika City
 - Country: Switzerland
- MADE IN GREEN Dashboard Number: D-lyrz-b4la

Your OEKO-TEX® member institute

Alligator Ready Made Garments S.p.A. ▾

MADE IN GREEN STANDARD 100 LEATHER STANDARD STeP DETOX TO ZERO ECO PASSPORT

Alligator Ready Made Garments S.p.A. ▾

< Certifications & Services Company Profile **Supplier Management** Stati

Direct Suppliers Indirect Suppliers Supplier tree Alerts

Direct Suppliers [+ Add Supplier](#)

Received Requests

Sender	Status	Last Received
<input type="text"/>	<input type="text"/>	
Annika Brand 2020 customer-150 Name2	Archived	Apr 26, 2021
Annika Brand AG	Pending	Oct 27, 2022
Bettina Brand AG customer-208 Name2	Accepted	Jul 1, 2022

Accept customer invitation

- The supplier logs into its own myOEKO-TEX® account:
- Click on your company name
- Navigate to “Supplier Management”
- Click on “Direct Suppliers” and scroll down to “Received Requests” in order to review the received invitations
- Click on pending request to expand options

Received Requests

Sender	Status	Last Received	Marked
<input type="text"/>	<input type="text"/>		
Annika Brand 2020 customer-150 Name2	Archived	Apr 26, 2021	
Annika Brand AG	Pending	Oct 27, 2022	

Annika Brand AG

Annika Street 1
Post Code: 12345
City: Annika City
Country: Switzerland

Contact sender

Mark this request for later review!

I accept the terms of use!

a.

Please select the relevant suppliers for this contact:

- ★ Alligator Ready Made Garments S.p.A. customer-2 Name2
- ★ Cat Ready Made Garments S.p.A. customer-18 Name2
- ★ Dog Ready Made Garments S.p.A. customer-26 Name2

Please select the permission level to apply to this request:

Permission 2

c.

b.

Please select relevant STANDARD 100 or LEATHER STANDARD certificate number for this contact:

TESTCERT-2-Allig0

Please select the relevant suppliers for this contact:

- ★ Alligator Ready Made Garments S.p.A. customer-2 Name2
- ★ Cat Ready Made Garments S.p.A. customer-18 Name2

Please select the permission level to apply to this request:

Permission 2

d.

B2B Website: Display company name, address, certifications, type of operations and STeP by OEKO-TEX® scoring data - total and modular

B2C Website (End Customer): Display country, name and address of the facility, as well as type of operation

- You are allowed to pass on my data up the supply chain
- Release data of my entire supply chain

II. Supplier Connection: Supplier View

Accept customer invitation

- The supplier needs to confirm the request from its customer by performing the following steps:
 - a. Select your own direct suppliers that are relevant to your customer that has sent the invitation (if you do not have any suppliers yet, proceed on page 20)
 - b. Select your relevant STANDARD 100 certificate
 - c. Select public permission level (1,2,3 – 2 or 3 is recommended in order to provide supply chain transparency); see next slide for details
 - d. Select supply chain permission; see slide after next for details
 - e. Accept the Terms of Use
- Click on “Accept and save request”

Select permission levels

Requests **Supplier Permissions**

Annika Brand AG

Annika Street 1
Post Code: 12345
City: Annika City
Country: Switzerland

Contact sender
 Mark this request for later review!
 I accept the terms of use!
The Terms of Use can be found at:
[Terms-of-Use.pdf](#)

Please select the relevant suppliers for this contact:

Please select relevant STANDARD 100-Numbers for this contact:

Please select the permission level to apply to this request. ?

Permission 2

B2B Website: Display company name, address, certifications, type of operations and STeP by OEKO-TEX® scoring data - total and modular
B2C Website (End Customer): Display country, name and address of the facility, as well as type of operation

You are allowed to pass on my data up the supply chain ?
 Release data of my entire supply chain ?

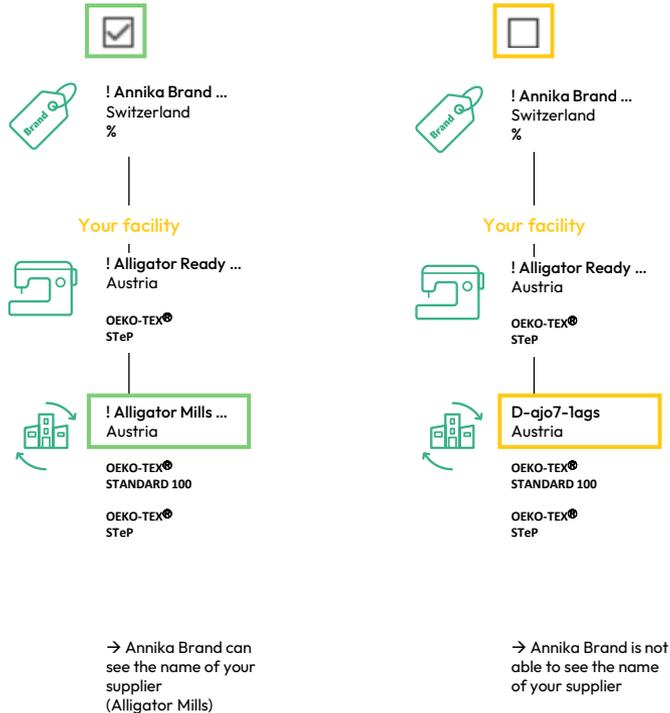
You are allowed to pass on my data up the supply chain ?

Release data of my entire supply chain ?

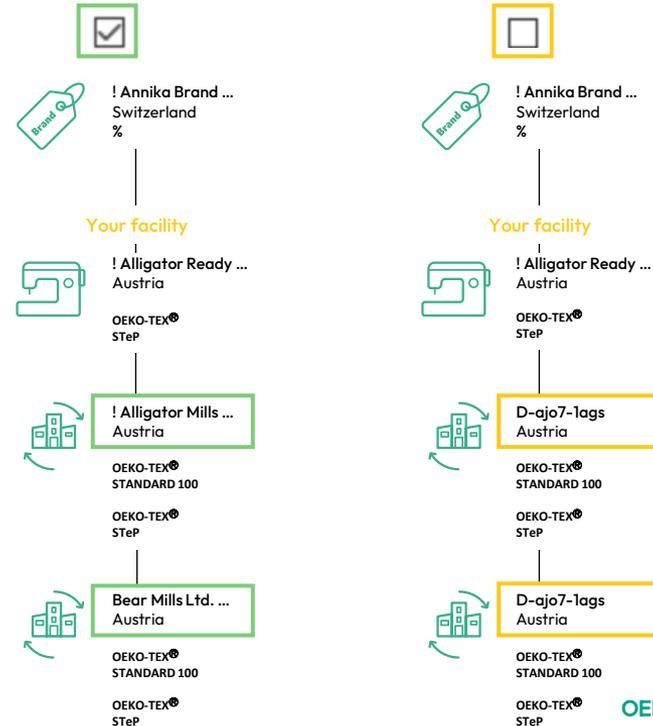
- Release data for further supply chain linking to provide transparency:
- Release your own data
- Release your supply chain's data
- The difference between the two settings is whether information that is available to me ("You are allowed to pass on my data up the supply chain") is passed on to my buyer (and possibly subsequent buyers) or whether the information of my supply chain ("Release data of my entire supply chain") can be viewed by my buyer (and possibly subsequent buyers).

Select permission levels

You are allowed to pass on my data up the supply chain ?



Release data of my entire supply chain ?



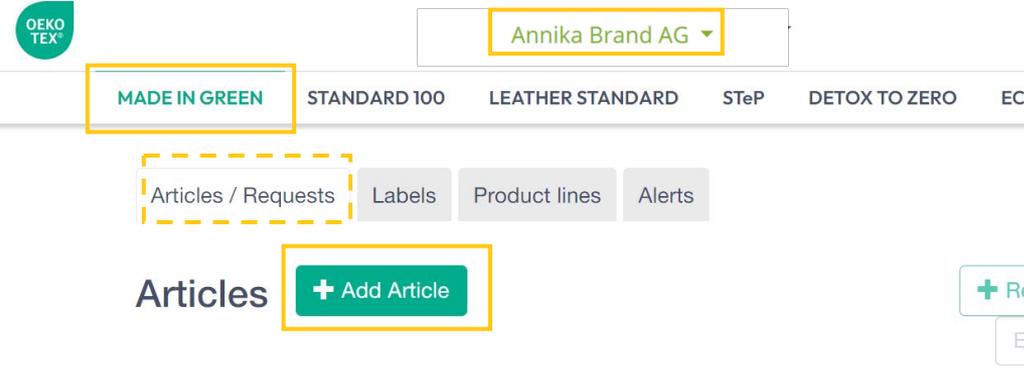


MADE IN
GREEN

Article definition

Define your articles for MADE IN GREEN

- After completion of supplier connections, the articles to be labelled with MADE IN GREEN are defined
- Login to myOEKO-TEX® and navigate to the MADE IN GREEN dashboard
- In tab “Articles/Requests” the articles can be added by clicking on “Add Article”
 - The information entered in this section define the label display on oeko-tex.com Label Check



Define new article

- Insert information that will be publically displayed at oeko-tex.com Label Check according to the guidelines in the standard (see photo “4.3.3 Article Definition”)
- Article name, number, description
- Colours
- Insert STANDARD 100 by OEKO-TEX® certificate number (if available)
- ...
- ➔ The more detailed the information are, the more relevant they are for end-consumers!
- Use tool tips in case of questions
- Click on “Save”

New Article [← Back](#)

[Save](#)

Definition

Article name * ⓘ

Article number * ⓘ

Article internal remark ⓘ

EAN/barcode

STANDARD 100 or LEATHER STANDARD certificate number ⓘ

This is the certificate scope

Article Description * ⓘ

Product line

Classification *

Category *

Product type *

Usage

Materials *

Please indicate in which colors your article is offered by clicking on "please select". If the article is raw/greige, please tick the box instead.

Colors Pastel blue Light pink Cream

4.3.3 Article definition

The article definition contains the identification of the product, the respective component and the process stages within the corresponding supply chain. This is the basis for the creation of the MADE IN GREEN product ID.

Among other things, the applicant enters the following data:

- Article name: shall consist of the product name and the type of product (e.g. the product brand name)
 - Example 1: [Brand] Polo Shirts
 - Example 2: [Brand] Leather Pencil Skirt
- Article number for further identification (e.g., the product style number)
- Article description: shall consist of the material composition and any other important product description (e.g. fiber contents, dyeing, finishing and / or printing processes). The information from the 'Article name' field shall not be repeated. The article description should be formulated as a sentence.
 - Example 1: Modern fit polo shirts for men made of 100% cotton jersey fabric.
 - Example 2: Leather skirt made of 100% suede leather produced from lambskin.
- Categories (e.g. finished or semi-finished product)
- Selection of the appropriate STANDARD 100 or LEATHER STANDARD certificate
- Dyed or raw/greige article (selection of specific article colours is possible)
- Components: production facilities shall add at least three components for finished products or one component for semi-finished products to ensure MADE IN GREEN supply chain transparency for buyers and consumers.
- Supply Chain: The supply chain should cover all production steps (from spinning to making up) and raw materials.

Definition

Article name: Hooded Sweater
Article number: HS S/S20 0801
EAN/barcode: 9191919190801
STANDARD 100 number: TESTCERT-2-Betti0

Article Description:

2020 spring summer collection hooded sweater for chilly summer nights, made out of 100% cotton

Classifications:

- End-user, ready made goods
 - Ladies
 - T-shirts, sweat shirts

Materials:

- Cotton

Colors:

Pastel blue Light pink Cream

Relevant STANDARD 100 Certificate

Certificate number: TESTCERT-2-Betti0

Certificate owner: Bettina Brand AG customer-208 Name2

Scope:

Knitted fabrics made of 100% cotton, cotton/polyester and cotton/spandex, piece-dyed, yarn-dyed, reactive-printed and finished (including functional finishing) (partly finished with biological active products accepted by OEKO-TEX®)

This article's supply chain does not meet the requirements for a MADE IN GREEN by OEKO-TEX® label, yet:

- If articles with colors other than untreated are defined, at least one STeP certified 'Pretreatment, dyeing, printing, finishing, coating, washing etc.' process is expected. Your supply chain may be incomplete.
- An article with classification 'End-user, ready made goods' has been defined. However, there is no STeP certified supplier providing 'Making up of Products'. The supply chain may be incomplete.
- At least one supplier has to be STeP certified.

This could mean that there are some requests in your supply chain that have not been accepted so far.

III. Article definition

Define new article

- Check the article details
- If the supply chain doesn't meet the MADE IN GREEN requirements yet, an orange information will appear
 “This article's supply chain does not meet the requirements for a MADE IN GREEN by OEKO-TEX® label yet”

→ Click on “Edit Article” in order to define components of the article & it's respective supplier (e.g. cutting/sewing, dyeing process, accessories)

▼ Annika's Hooded Sweater

Choose a supplier * Alligator Ready Made Garments S.p.A. customer-2

Search suppliers

Use previous component (6 months) Use previously used component

Article/Component name* Annika's Hooded Sweater

Article/Component number 12121212121212121212

EAN/barcode

STANDARD 100 number

Component Description

Classification *

Category *

Product type *

Usage

Materials *

Colors

Components

Article Components

▼ Annika's Hooded Sweater *Alligator Ready Made Garments S.p.A. customer-2 Name2*

Supplier name: Alligator Ready Made Garments S.p.A. customer-2 Name2

Article/Component name: Annika's Hooded Sweater

Article/Component number: 12121212121212121212

Article/Component Description: making up of hooded sweater

Weight: 0 %

Request status: Request not sent

Classifications:

- End-user, ready made goods
 - Ladies
 - T-shirts, sweat shirts

Materials:

- Cotton

Colors:

Production facilities shall add **at least three components for finished products or one component for semi-finished products** to ensure MADE IN GREEN supply chain transparency for buyers and consumers.

III. Article definition

Add components and select relevant suppliers

- Click on “Edit Article” (see previous page) and “Add component”
- Select the relevant supplier of the new component
- If the dropdown is empty you need to connect with your suppliers first (see page 20)
- Click on “Save” after having inserted all relevant information
- The supplier must now confirm that the component is delivered by them

▼ Annika's Hooded Sweater *Alligator Ready Made Garments S.p.A. customer-2 Name2*

Supplier name: Alligator Ready Made Garments S.p.A. customer-2 Name2
Article/Component name: Annika's Hooded Sweater
Article/Component number: 121212121212121212
Article/Component Description:
making up of hooded sweater
Weight: 0 %

Request status: Request not sent

Classifications:

- End-user, ready made goods
 - Ladies
 - T-shirts, sweat shirts

Materials:

- Cotton

Colors:

Creamy Cream Pale pink Light blue

Request confirmation for this component

Additional documents

Send requests?

Do you want to send a request for this component to Alligator Ready Made Garments S.p.A. customer-2 Name2 (john.doe@example.com)?

The following email addresses will receive a copy of this request:

Email address ...

III. Article definition

Send component request to supplier

- Therefore, click on “Request confirmation for component”
- The dialogue “Send requests?” will appear
- Check if the e-mail of the supplier is correct
- If necessary, enter additional addresses by clicking on “+” (e.g. insert your own email if you would like to receive a copy)
- Click on “Ok”

Articles / Requests Labels Product lines Alerts

Articles [+ Add Article](#)

[+ Relabel](#) [Exp](#)

Enter MIG product

Sent Requests [Contact](#)

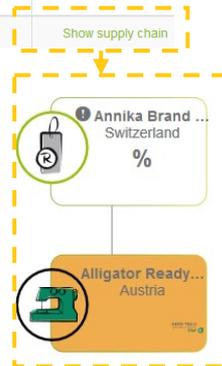
Receiver	Country	Unanswered / Total
		<input type="radio"/> All <input type="radio"/> With unanswered requests
Alligator Ready Made G	Austria	1 / 1

Articles [+ Add Article](#)

[+ Relabel](#) [Exp](#)

Enter MIG product

Number	Name	EAN	Submitted
<input type="text"/>	<input type="text"/>		
HS S/S20 0801	Hooded Sweater	9191919190801	



III. Article definition

Overview over your sent component requests

- In “Articles”, “Sent Requests” all sent component requests and their current status (*unanswered / total) are shown
- *Components that haven’t been confirmed yet are highlighted in orange in the article’s supply chain (click on “Show supply chain”)
- Make sure that all components are confirmed before creating a MADE IN GREEN label. Unconfirmed components will not display when the ID is tracked via the oeko-tex.com Label Check.

Overview over your articles

- All created articles are shown in the MADE IN GREEN dashboard, tab “Article / Requests”
- The excel export function enables users to see the status of all articles and their components at a glance

MADE IN GREEN STANDARD 100 LEATHER STANDARD STeP DETOX TO ZERO ECO PASSPORT LABEL EDITOR

Articles / Requests Labels Product lines Alerts

Articles [+ Add Article](#) [+ Relabel](#) [Export xlsx](#)

Enter MIG product ID to rel:

Article name	Article number	Article internal remark	Submitted	
<input type="text"/>	<input type="text"/>	<input type="text"/>		
OEKO-TEX® Towel				Show supply chain

↓

Article Name	Article Number	Internal Remark	Article Description	Article STD100/LS Number	Article Supply Chain Status
Component Name	Component Number	Component Supplier	Component Status		

Articles / Requests Labels Product lines Alerts

Articles [+ Add Article](#)

[+ Relabel](#) [Export xlsx](#)

Enter MIG product ID to rel

Article name	Article number	Article internal remark	Submitted	
OEKO-TEX® Towel				Show supply chain

Articles / Requests Labels Product lines Alerts

Article Details [← Back](#)

[✎ Edit Components](#)

[📄 Request confirmation for all components](#)

[✖ Archive Article](#) [🔄 Copy Article](#)

▼ Archived articles

Article name	Article number	EAN	Submitted	
OEKO-TEX® Towel				Show supply chain

Articles / Requests Labels Product lines Alerts

Article Details [← Back](#)

[🔄 Undo archiving of article](#)

III. Article definition

Article archive for articles that are not longer used

- Article can be archived in Article Details view
- To navigate to Article Details view, click on article name in article overview
- In Article Details view the “Archive Article” button can be clicked
- The archived articles will be displayed in the archive section below
- The archiving can be undone by clicking on the archived article and on button “Undo archiving of article”



Article definition / confirmation For supplier

Receive component request email

Action Required: [MADE IN GREEN by OEKO-TEX®] Confirmation request for product purchase

Dear Mr. Doe,

Annika Brand AG has requested confirmation of their purchase from you. Please confirm their purchase via your MADE IN GREEN by OEKO-TEX® dashboard.

 CONFIRM REQUEST

Requested by:

- Name: Annika Brand AG
- Address:
 - Annika Brand AG
 - Street: Sunny Street 52
 - Postcode: 12345
 - City: Annika City
 - Country: Switzerland
- Dashboard Number: D-lyrz-b4la

Purchased articles:

- Name: Hooded Sweater
- Article number: HS S/S20 0801
- STANDARD 100 number: TESTCERT-2-BettiO

Thank you in advance for your updated information.

Your OEKO-TEX® member institute

- The supplier receives an email from info@oeko-tex.com that its customer requested a confirmation for the article component purchased from the supplier
- Please click on the button “confirm request” to be navigated to your myOEKO-TEX® login

Received component name	Received component number	Used in article/component (name)	Used in article/component (number)	Status	Last updated	Accepted on	Confirmed until
Annika's Hooded Sweater	121212121212121212	Hooded Sweater	HS S/S20 0801	Pending	Jan 10, 2020		

Confirm component request

- After having logged in to myOEKO-TEX®, navigate to MADE IN GREEN dashboard
- Scroll down to check received request from customer, the status is “pending”
 - To facilitate communication with your buyer, you can see in which article the component you supplied was used and the corresponding component number
- Click on requested article component in order to confirm request

III. Article definition: Supplier view

Received Requests [← Back](#)

Annika Brand AG [Show profile](#)

Pending [Close](#)

Article name: Annika's Hooded Sweater
Article number: 12121212121212121212
Article Description: making up of hooded sweater
Used in articles: Hooded Sweater
Classifications:

- End-user, ready made goods
 - Ladies
 - T-shirts, sweat shirts

Materials:

- Cotton

Colors:

- Light Blue
- Creamy Cream
- Pale pink

Please define the constituent parts for component "Annika's Hooded Sweater"
No components

[Add / Edit](#)

▼ Sweat Fabric
Bear Mills Ltd. customer-12 Name2

Supplier name: Bear Mills Ltd. customer-12 Name2
Article/Component name: Sweat Fabric
Article/Component number: 12345678
Weight: 0 %
Request status: Request not sent
Classifications:

- Fabrics
 - Knitted fabric

Materials:

- Cotton

Colors:

- Light pink
- Cream
- Pastel blue

Raw/greige: No

[Request confirmation for this component](#)

[Additional documents](#)

Add the components supplied to you that are relevant for this product (e.g., fabric, yarn, accessories)!

Confirm component request & add own components

- The detailed view of the request shows that the request is still “pending”
- Click “Add”/”Edit” to edit the requested component and add your own components (that you received from your suppliers) = indirect component from customer, e.g. fabric, yarn, accessories, etc.
- Your supplier must now confirm that the component is delivered by them → Click on “Request confirmation for this component” to send email

Reuse component

STANDARD 100 Certificate

No STANDARD 100 certificate has been specified for this article.

You can override the STANDARD 100 certificate by selecting one of your certificates:

You do not own any OTS100 certificates

Override STANDARD 100 certificate

By ticking this box, I declare that my company supplies:

1. the specific product or service listed in this component request,
2. to the sender of this component request.

Reject the request

Annika Brand AG has requested that you confirm its purchase of the following article. Please review the article before confirming the purchase and in turn add your own suppliers for this article.

Confirm request

MADE IN GREEN STANDARD 100 LEATHER STANDARD STeP DETOX TO ZERO ECO PASSPORT

Articles / Requests Labels Product lines Alerts

Received Requests ← Back

Annika Brand AG Show profile

Requests Supplier Permissions

Received component name	Received component number	Used in article/component (name)	Used in article/component (number)	Status	Last updated	Accepted on	Confirmed until
Annika's Hooded Sweater	12121212121212121212	Hooded Sweater	HS S/S20 0801	Accepted	Jan 10, 2020	Feb 1, 2022	Feb 1, 2023

III. Article definition: Supplier view

Confirm component request & add own components

- Now insert or override STANDARD100 certificate (if applicable)
- Confirm request
- The status in “Received Requests” is now “accepted” for one year. **Component confirmations shall be renewed every year** by the relevant producer.



MADE IN
GREEN

Label creation

Receive email that article is ready to be labelled

- Once the components have been confirmed by the suppliers and their suppliers (direct and indirect components) and the article fulfils the basic MADE IN GREEN criteria, the article owner receives an email from info@oeko-tex.com that the article is now eligible to be labelled.
- Click on “Check current supply chain” and “Label your article” and log in to your myOEKO-TEX® account

Subject: Action Required – MADE IN GREEN by OEKO-TEX® Article Super Towel ARTICLE-NUMBER Ready for Labelling

Dear MADE IN GREEN customer,

Your article, Super Towel (article number ARTICLE-NUMBER), fulfills the basic MADE IN GREEN by OEKO-TEX® criteria and is now eligible to be labelled.

1. To ensure transparency and a complete supply chain map, please make sure that all components in the supply chain of Super Towel (article number ARTICLE-NUMBER) are confirmed. Unconfirmed supplier components are shown in orange and will NOT display on the [oeko-tex.com Label Check](https://oeko-tex.com/Label-Check). You can check this by clicking on the button below:



or in your MADE IN GREEN Dashboard by clicking on “Show supply chain” next to the article name in the article list.

2. Once the supply chain is complete, create the article's unique MADE IN GREEN by OEKO-TEX® ID.



For further assistance please contact us.



Your OEKO-TEX® member institute

OEKO-TEX

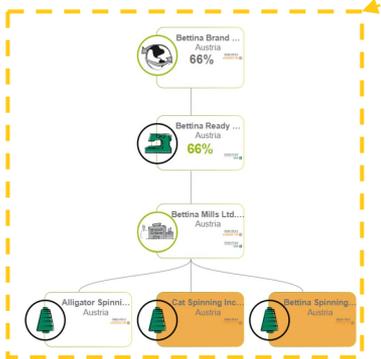
Annika Brand AG

MADE IN GREEN STANDARD 100 LEATHER STANDARD STeP DETOX TO ZERO ECO

Articles / Requests Labels Product lines Alerts

Articles + Add Article + Re

Number	Name	EAN	Submitted	
HS S/S20 0801	Hooded Sweater	9191919190801		Show supply chain



Check article to be labelled for completeness

- Navigate to your MADE IN GREEN dashboard / “Articles/Requests”
- Select the article that is ready for labelling and click on “Show supply chain” to check the completeness of your article’s supply chain.
- **Unconfirmed supplier components are shown in orange and will not display** when the ID is tracked via the oeko-tex.com Label Check
- To ensure transparency and a complete supply chain map, send the requests to your suppliers again to make them part of your supply chain
- To resend the requests, scroll down to “Sent requests” and click on

Articles

+ Add Article

Number	Name	EAN	Submitted	
<input type="text"/>	<input type="text"/>			
HS S/S20 0801	Hooded Sweater	9191919190801		Show supply chain

Article Details

← Back

Create Label

Copy Article

Edit Article

✖ Archive Article

Definition

Article name: Hooded Sweater

Article number: HS S/S20 0801

EAN/barcode: 9191919190801

Article Description:

2020 spring summer collection hooded sweater for chilly summer evenings, made out of 98% cotton, 2%elastane

Classifications:

- End-user, ready made goods
 - Ladies
 - T-shirts, sweat shirts

Materials:

- Elastanes and other elastic fibres
- Cotton

Colors:

 Cream
 Light pink
 Pastel blue

Do you want to request a label for this article?

This will request a label for this article. You can edit the label's properties before fixating it.

✖ Cancel

✔ Ok

This article's supply chain fulfills the basic criteria for a MADE IN GREEN by OEKO-TEX® label.

Create MADE IN GREEN label for your article

- If all components are confirmed, click on the article name of the article that is ready for labelling to check the article details → Once the message “This article’s supply chain fulfils the basic criteria for a MADE IN GREEN by OEKO-TEX® label” appears, the article can be labelled
- Click on “Create label”
- Click on “Ok” to create the label number (product ID)

Labels

[← Back](#)

MADE IN GREEN by OEKO-TEX® Label

Label Number: M1VLC81X4

Label Status: Pending. This label has not been fixated, yet.

Article Definition

Definition

Article name: Hooded Sweater

Article number: HS S/S20 0801

Public options

Anonymize supply chain Show in buying guide

These option determine what is displayed on the public website that can be accessed by the link in the QR code.

Upload a picture of the labelled article, maximum file size: 5MB

We recommend an image resolution of at least 1 megapixel (1200 x 900)

Allowed formats: GIF, JPG, PNG

 product image.PNG[Upload Picture](#)

You | Image Description

You may generate this label.

[Generate Label](#)

IV. Label Creation

Create MADE IN GREEN label for your article

- The article will be moved from tab “Articles” to tab “Labels”
- The label status is “pending” → the label has not been generated yet (adjustments can still be made)
- Tick the box “Show in buying guide”: consumers and buyers can find your company in the Buying Guide on oeko-tex.com
- Tick the box “Anonymize supply chain” if you only want the supplier icon and country to be shown in the Label Check on oeko-tex.com (not recommended, because MADE IN GREEN has the aim to ensure supply chain transparency)
- Upload a professional photo of the article (appears on Label Check)
- Click on “Generate label”

Do you want to fixate the label M1VLC81X4?

Enter the date from which you want the label starts to be valid:

2020-01-13

The maximum allowed date in the future is: 2020-01-13

The minimum allowed date is today.

Labels are valid for 365 days and expire automatically.

The label QR Code / Tracking ID is traceable for 5 years.

By ticking this box I declare to understand, apply and respect the following criteria:

Criteria 1:

The product shall be certified according to STANDARD 100 or LEATHER STANDARD by OEKO-TEX®.

Criteria 2:

All the making up facilities shall be certified according to STeP by OEKO-TEX®.

Criteria 3:

Single components that equal or exceed 5% of the total weight of the product as well as at least 85% of the total weight of the product shall be supplied by STeP by OEKO-TEX® certified production facilities. This concerns only facilities with wet / chemical processes (excluding wet spinning processes). Metal and plastic accessories, as well as rubber and cardboard are not considered.

This will fixate the label with the properties you have provided. Are you sure you want to do this?

No

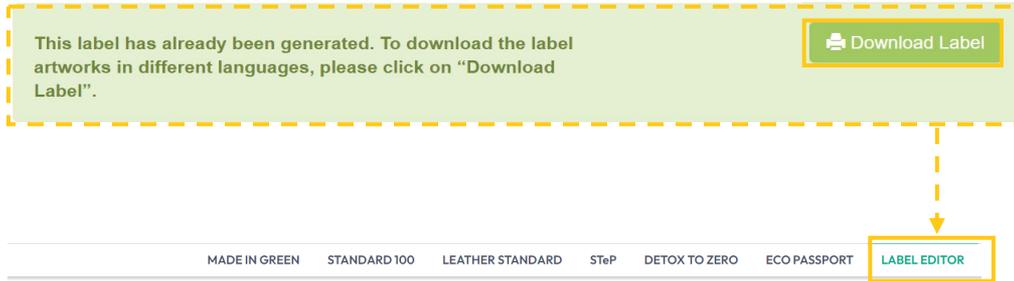
Yes, generate the label

This label has already been generated. To download the label artworks in different languages, please click on "Download Label".

 Download Label

Generate MADE IN GREEN label

- Select the date on which the validity of the label should start
- The label is one year valid from this date onwards
- Tick the box to agree to the terms
- Click on "Yes, generate the label"
- After having generated the label it is not possible to make any changes in the article and its supply chain
- The information "This label has already been generated" appears



Home > Label editor

Your labels

Search by product ID or certificate number

0 of 0 labels displayed

Design your first label

Labelling guide

For more information about Product Labels and how to use them, please see the Labelling Guide.

View labelling guide →

Not sure how to start?

We created a video tutorial explaining how to create labels and hangtags for all your OEKO-TEX® products.

Start the video tutorial

The 'Design your first label' card has a green plus icon in a circle. The 'View labelling guide' button has a right-pointing arrow. The 'Start the video tutorial' button has a play icon.

Download your MADE IN GREEN label

- Click on "Download Label"
- You will be redirected to tab "Label Editor"
- All layout versions of the OEKO-TEX® labels can be downloaded in the Label Editor
- Watch the video tutorial to learn about all Label Editor functions in detail
- For more information on how to use the MADE IN GREEN labels, click on "View labelling guide"
- Click on "Design your first label" to start label/hangtag download

Labels Create Label Show expired labels Export excel

Product ID	Article name	Article number	Article internal remark	Validity period	Status	
M1FNWB378	OEKO-TEX® Towel	123456		2016-05-31 - 2022-06-04	VALID	Show supply chain of label

OEKO-TEX®								
Product ID	Article Name	Article Number	Status	Issue Date	Validity Period	STD100/LS Number	Article Description	Article Materials
Component Status	Component Name	Component Number	Component Supplier	Component Description	Component Materials	Picture		

Overview over your MADE IN GREEN labels

- All created MADE IN GREEN labels are shown in the MADE IN GREEN dashboard, tab “Labels”
- Direct link to the Article Details” section of the article the MADE IN GREEN label is based on by clicking on
- The excel export function enables users to see the status of all labels and the articles and components they are based on at a glance

Articles / Requests | Labels | Product lines | Alerts

Label Details [← Back](#) [↻ Archive Label](#)

MADE IN GREEN by OEKO-TEX® Label

Product ID: M1NMNRG75

Article Name: OEKO-TEX® Towel

▼ Archived Labels

Product ID	Article name	Article number	Validity period	Status	
<input type="text"/>	<input type="text"/>	<input type="text"/>			
M1NMNRG75	OEKO-TEX® Towel	123456		PENDING	Show supply chain of article

Articles / Requests | Labels | Product lines | Alerts

Label Details [← Back](#) [↻ Undo archiving of label](#)

MADE IN GREEN by OEKO-TEX® Label

Product ID: M1NMNRG75

Article Name: OEKO-TEX® Towel

Label Archive for labels that are not longer used

- MADE IN GREEN labels can be archived by clicking on the article name in Label Overview
- Once the “Archive Label” button is clicked, the label can be searched in the “Archived Labels” section
- The archiving can be undone by clicking on the respective label and on “Undo archiving of label”



MADE IN
GREEN

Relabelling – for brands and retailers

Requirements for relabelling MADE IN GREEN labels

The relabelling option is interesting for brands and retailers that don't produce themselves but would like to label their purchased products with their own MADE IN GREEN labels. Brands and retailers can re-label their supplier's MADE IN GREEN label under their own company name only by complying with all subsequent requirements:

1. The existing product ID can be re-labelled by third parties with confirmation of the product by the label owner and using the MADE IN GREEN dashboard.
2. The existing product ID is valid at the time of re-labelling.
3. The MADE IN GREEN label must also have a clear reference to the labelled product and must never be used without the direct product references.
4. The core elements of the MADE IN GREEN label shall be fulfilled.

M1NMMGRK1

V. Relabelling

Enter your supplier's MADE IN GREEN product ID

- Login to myOEKO-TEX® and navigate to MADE IN GREEN dashboard
- In tab “Articles”/”Requests”, insert the MADE IN GREEN product ID of your supplier in the field “Enter MIG product ID to relabel” and click on green button “+ Relabel”

Articles / Requests Labels Product lines Alerts

Edit Article ← Back Save

Definition

Article name *	Ágnes's Tank Tops	Spring/Summer 2020 Tank Top
Article number	2018	S/S 2020 TT
EAN/barcode	919191919111	1231231231231
STANDARD 100 number	You do not own any STANDARD 100 certificates	
Relabelled from MiG Label	M1NMMGRK1	
Article Description	Ágnes's Tank Tops.	Spring/Summer 2020 Tank Top made of 100% cotton

↓

Redefine the article of your supplier

- The article defined by your supplier appears – information in the white fields can be edited, information in grey fields and cannot be changed
- Note: If you own a STANDARD 100 certificate it is possible to insert your certificate from the dropdown
- All changes to Article name, Article number and Article Description will be publically displayed on oeko-tex.com Label Check

Redefine the article of your supplier

- Edit the supplier's color names by clicking on the pencil
- Click on “✓” to save the new color name
- In order to delete a color, click on “x”
- Click on button components in order to see the article's components pulled from your supplier's MADE IN GREEN product ID
- Click on “Save”

Product line: Please select

Classification *: End-user, ready made goods

Category *: Clothing

Product type *: T-shirts, sweat shirts

Usage: Ladies

Materials *: Mixtures with Viscose

Colors:

			Jet black	
			Pure white	

Weights ▲

Ágnes's Tank Tops	0%
Sum	0%

Components

▶ Ágnes's Tank Tops *Global Brands Limited 2018*

Send component request to supplier

- After having clicked on “Save”, the newly created details of your relabelled article and components will be shown in the section “Article Details”
- The supplier must now confirm that the component is delivered by them → Click on “Request confirmation for this component” as the request status is currently on “Request not sent”

Articles / Requests Labels Product lines Alerts

Article Details

[← Back](#)

Definition

Article name: Spring/Summer 2020 Tank Top
Article number: S/S 2020 TT
EAN/barcode: 1231231231231
Relabelled from MiG Label: M1NMMGRK1
Article Description:
 Spring/summer 2020 Tank Top made of 100% cotton

Classifications:

- End-user, ready made goods
 - Ladies
 - T-shirts, sweat shirts

Materials:

- Mixtures with Viscose

Colors:

True Black Creamy Cream

[▶ Article documents](#)

Weights [▲](#)

Ágnes's Tank Tops	0%
Sum	0%

[✖ Archive Article](#) [📄 Request confirmation for all components](#) [✎ Edit Article](#)

Article Components

▼ Ágnes's Tank Tops *D-6kml-ojiu*

Supplier name: D-6kml-ojiu
Article/Component name: Ágnes's Tank Tops
MiG Label Number: M1NMMGRK1
Weight: 0 %
Request status: Request not sent
Classifications:

- End-user, ready made goods
 - Ladies
 - T-shirts, sweat shirts

Materials:

- Mixtures with Viscose

Colors:

Jet black Pure white

[📄 Request confirmation for this component](#)

[▶ Additional documents](#)

Send component request to supplier

- After having clicked on “Request confirmation for this component” the pop-up “Send requests?” appears
- Check if the email address of your supplier is correct
- If necessary, enter additional email-addresses by clicking on “+” (e.g. own email-address to receive a copy)
- If needed: additional text can be added to the email
- Click on “ok” to send the request

Articles / Requests Labels Product lines Alerts

Article Details

Definition

Do you want to send a request for this component to D-6kml-oju (supplier@supplier.com)?

Article name:

Article number:

EAN/barcode:

Relabelled from MiG L:

Article Description:

Spring/summer 2020 Tan

Classifications:

- End-user, ready made
- Ladies
- T-shirts, sweat shirts

Materials:

- Mixtures with Viscose

Colors:

True Black Creamy Cream

Article documents

Send requests?

The following email addresses will receive a copy of this request:

Email address ... + Add additional email

Cancel OK

Request confirmation for this component

View new article & its supply chain

- Click on “Articles / Requests” in order to navigate to the Articles overview
- The newly relabelled article with the updated article name will be displayed there
- Click on “Show supply chain”:
- **Unconfirmed supplier components are shown in orange and will not display when the ID is tracked via the oeko-tex.com Label Check**
- To ensure transparency and a complete supply chain, please make sure that all components in the supply chain are confirmed.
- You can check whether you have sent the component confirmation request in tab “Articles/Requests” by scrolling down to “Sent Requests” (see next page)

Articles / Requests | Labels | Product lines | Alerts

Article Details [← Back](#)

Definition

Article name: Spring/Summer 2020 Tank Top

Articles / Requests | Labels | Product lines | Alerts

Articles [+ Add Article](#) [+ Relabel](#)

Number	Name	EAN	Submitted	
<input type="text"/>	<input type="text"/>			
S/S 2020 TT	Spring/Summer 2020 Tank Top	1231231231231		Show supply chain
HS S/S20 0801	Hooded Sweater	9191919190801		Show supply chain

Supplier tree for article S/S 2020 TT ("Spring/Summer 2020 Tank Top")



MADE IN GREEN

STANDARD 100

LEATHER STANDARD

STeP

DETOX TO ZERO

ECO PASSPORT

LABEL EDITOR

Articles / Requests

Labels

Product lines

Alerts

Articles

+ Add Article

+ Relabel

Export xlsx

Enter MIG product ID to rel.

Sent Requests

Contact

Receiver	Country	Unanswered / Total
		<input type="radio"/> All <input type="radio"/> With unanswered requests
Global Brands Limited 2018	India	1 / 1

Sent Requests

Back

Global Brands Limited 2018

Contact Supplier

Show profile

Requests

Supplier Request

Requested component name	Requested component number	Part of your component/article (name)	Part of your component/article (number)	Status	Last updated	Accepted on	Confirmed until	Actions
Agnes's Tank Tops		Spring/Summer 2020 Tank Top	S/S 2020 TT	Pending	Jan 28, 2020			

View status of sent component requests

- You can review the current status of all component requests that you have sent
- To get a detailed view, click on the supplier to which you just have sent the request
- If the status is “pending” the component request is still unconfirmed → the reason why the component is orange in the supply chain (see previous page)

Receive email that article is ready to be labelled

- As soon as your supplier confirmed that you are allowed to relabel its MADE IN GREEN label (steps see next pages), you receive an email from info@oeko-tex.com that the relabelled article is now eligible to be labelled.
- Click on “Check current supply chain” and “Label your article” and log in to your myOEKO-TEX® account
- Proceed with steps shown in chapter “Label Creation” (page 47 ff).

Subject Action Required – MADE IN GREEN by OEKO-TEX® Article Super Towel ARTICLE-NUMBER Ready for Labelling

Dear MADE IN GREEN customer,

Your article, Super Towel (article number ARTICLE-NUMBER), fulfills the basic MADE IN GREEN by OEKO-TEX® criteria and is now eligible to be labelled.

1. To ensure transparency and a complete supply chain map, please make sure that all components in the supply chain of Super Towel (article number ARTICLE-NUMBER) are confirmed. Unconfirmed supplier components are shown in orange and will NOT display on the oeko-tex.com [Label Check](#). You can check this by clicking on the button below:



or in your MADE IN GREEN Dashboard by clicking on “Show supply chain” next to the article name in the article list.

2. Once the supply chain is complete, create the article's unique MADE IN GREEN by OEKO-TEX® ID.



For further assistance please contact us.



Your OEKO-TEX® member institute



Relabelling confirmation

For supplier

Action Required: [MADE IN GREEN by OEKO-TEX®] Confirmation request for product purchase

Dear Mr. Doe,

Annika Brand AG has requested confirmation of their purchase from you. Please confirm their purchase via your MADE IN GREEN by OEKO-TEX® dashboard.



Requested by:

- Name: Annika Brand AG
- Address:
 - Annika Brand AG
 - Street: Sunny Street 52
 - Postcode: 12345
 - City: Annika City
 - Country: Switzerland
- Dashboard Number: D-lyrz-b4la

Purchased articles:

- Name: Hooded Sweater
- Article number: HS S/S20 0801
- STANDARD 100 number: TESTCERT-2-Betti0

Thank you in advance for your updated information.

Your OEKO-TEX® member institute

Receive component request email

- The supplier receives an email from info@oeko-tex.com that its customer requested a confirmation for the article component purchased from the supplier
- Please click on the button “confirm request” to be navigated to your myOEKO-TEX® login

Global Brands Limited 2018 ▾

MADE IN GREEN STANDARD 100 LEATHER STANDARD STeP DETOX TO ZERO ECO PASSPORT

MADE IN GREEN STANDARD 100 LEATHER STANDARD STeP DETOX TO ZERO ECO PASSPORT

Articles / Requests Labels Product lines Alerts

Received Requests

← Back

Annika Brand AG [Show profile](#)

Requests Supplier Request

Requested component name	Requested component number	Part of your component/article (name)	Part of your component/article (number)	Status	Last updated	Accepted on	Confirmed until
Ágnes's Tank Tops		Spring/Summer 2020 Tank Top	S/S 2020 TT	Pending	Jan 28, 2020		

Confirm component request

- After having logged in to myOEKO-TEX®, navigate to MADE IN GREEN dashboard
- Scroll down to check received request from customer, the status is “pending”
 - To facilitate communication with your buyer, you can see in which article the component you supplied was used and the corresponding component number
- Click on requested article component in order to confirm request

The screenshot shows the 'Received Requests' interface. At the top, there is a 'Back' button and the supplier name 'Annika Brand AG'. A warning message states: 'The associated supplier request is still pending - you can work on the request by clicking the "Supplier Permissions" tab below.' Below this, a 'Pending' status is shown with a question mark icon. The main content area displays article details: 'Article name: Agnes's Tank Tops', 'MIG Label Number: M1NMMGRK1', and 'Used in articles: Spring/Summer 2020 Tank Top'. There are sections for 'Classifications', 'Materials', and 'Colors'. A 'STANDARD 100 Certificate' section indicates that no certificate has been specified. A dropdown menu shows 'TESTCERT2018-L1' as the selected certificate. A 'Confirm the request' dialog box is open, with an 'OK' button highlighted. Below the dialog, a confirmation popup shows 'Confirmed request' and 'Accepted' status.

Confirm component request

- In the detailed view you can see that the status is still “pending”
- If necessary, the STANDARD100 certificate number for this component can be added or corrected
- Click on “Confirm request” and on “Ok” in the confirmation popup
→ The status will change from “pending” to “accepted”



MADE IN
GREEN

Label renewal

Action Required: [MADE IN GREEN by OEKO-TEX®] Your label expires soon

Dear Mr. Doe,

The OEKO-TEX® Association would like to inform that your MADE IN GREEN Label (ID: M1SLZCXU3) expires in 30 days.



Your OEKO-TEX® member institute

Action Required: [MADE IN GREEN by OEKO-TEX®] Your label expires today

Dear Mr. Doe,

The OEKO-TEX® Association would like to inform that your MADE IN GREEN Label (ID: M1SLZCXU3) expires today.



Your OEKO-TEX® member institute

Receive reminder email that MADE IN GREEN label will expire soon

- MADE IN GREEN label owner receive a reminder email from info@oeko-tex.com 30 days prior to the expiration date and on the expiration date of a MADE IN GREEN label
- The renewal process can already be started 3 months prior to the expiration date
- A MADE IN GREEN label is valid for one year and therefore needs to be renewed annually
- A component confirmation is also only valid for one year and therefore needs to be renewed annually
- Click on “Renew your label” and log into your myOEKO-TEX account®

Articles / Requests **Labels** Product lines Alerts

Labels [Create Label](#) Show expired labels [Export xlsx](#)

Label number	Validity period	Article name	Status	
<input type="text"/>		<input type="text"/>		
M1KN8LZF0	2017-04-25 - 2019-04-26	Dress	EXPIRED	Show supply chain of label
M1NMMHX81		Short Pants	PENDING	Show supply chain of

Articles / Requests **Labels** Product lines Alerts

Labels [← Back](#)

MADE IN GREEN by OEKO-TEX® Label

Label Number: M1KN8LZF0

Label Status: **Expired. This label has expired.**

Valid from: 2017-04-25

Expires on: 2019-04-26

Article Definition

Definition

Article name: Dress

Article number: 1234

STANDARD 100 number: TESTC

Classifications:

This article's supply chain does not meet the requirements for a MADE IN GREEN by OEKO-TEX® label on 2019-04-27:

- If articles with colors other than untreated are defined, at least one STeP certified 'Pretreatment, dyeing, printing, finishing, coating, washing etc.' process is expected. Your supply chain may be incomplete.
- The relevant Standard 100 certificate (TESTCERT-L1) that was specified in the supply chain has expired. Click on the button "Show supply chain" to get more information where the Standard 100 certificate is located in your supply chain. The supplier has been marked with a . The usage of the certificate has to be confirmed from your institute by clicking the button "Relevant certificate contact" below.
- An article with classification 'End-user, ready made goods' has been defined. However, there is no STeP certified supplier providing 'Making up of Products'. The supply chain may be incomplete.
- At least one supplier has to be STeP certified.

This could mean that some requests in your supply chain need to be renewed.

VI. Label Renewal

Prepare the label for renewal

- Navigate to the MADE IN GREEN dashboard and click on tab "Labels"
- Search for the expired label
- Click on the expired label to see details
- **Actions that need to be performed are described in orange:**
- The supply chain does not meet the MADE IN GREEN criteria because the component confirmations have expired (the supplier component requests have to be confirmed annually)

Articles / Requests Labels Product lines Alerts

Articles [+ Add Article](#)[+ Relabel](#)

Number	Name	EAN	Submitted	
<input type="text" value="1234"/>	<input type="text" value="Dress"/>			
1234	Dress			Show supply chain

Articles / Requests Labels Product lines Alerts

Supplier tree for article 1234 ("Dress")

[← Back](#)

Filters

[Fullscreen](#)

Display STeP Module

All



Prepare the label for renewal

- Navigate from tab “Labels” to tab “Articles/Requests”
- Select the relevant article for the label renewal
- Click on “Show supply chain”
- The supplier components marked in orange have expired confirmations and therefore need to be reconfirmed
- Unconfirmed supplier components are shown in orange and will not display when the ID is tracked via the oeko-tex.com Label Check!
- Click on “Back” and click on the relevant article in order to see Article details

Article Details

[← Back](#)

Definition

Article name: Dress
 Article number: 1234
 STANDARD 100 number: TESTCERT-L1

Classifications:

- End-user, ready made goods
 - Suits, dresses and skirts
 - Ladies
 - Children

Materials:

- Silk

Colors:

Light pink Pastel blue White green

Article Components

▼ Ready made garments

Braga Ready Made Garments S.p.A.

Supplier name: Braga Ready Made Garments S.p.A.
 Article/Component name: Ready made garments
 Article/Component number: 1234
 Weight: 0 %

Request status: Expired

Classifications:

- End-user, ready made goods
 - Suits, dresses and skirts
 - Ladies
 - Children

Materials:

- Silk

Colors:

Light pink Pastel blue White green

[Request confirmation for this component](#)

Relevant STANDARD 100 Certificate

Certificate number: TESTCERT-L1

Send requests?

Do you want to send a request for this component to Braga Ready Made Garments S.p.A.
 (e.turnerova@hohenstein.de)?

The follow... will receive a copy of this request:

Email address ...

[+ Add additional email](#)

[✕ Cancel](#)

[✓ Ok](#)

Prepare the label for renewal

- The article details appear after having clicked on the article
- Review the “Article Components”
→ the request status has expired
- Click on “Request confirmation for this component”
- The dialogue “Send requests?” will appear
- Check if e-mail address of supplier is correct
- If necessary, enter additional email-addresses by clicking on “+” (e.g. own email-address to receive a copy)
- If needed: additional text can be added to the email
- Click on “ok” to send the request

Articles / Requests Labels Product lines Alerts

Sent Requests [✉ Contact](#)

Receiver	Country	answered / total
		<input type="radio"/> All <input type="radio"/> With unanswered requests
Multi Facility customer-3 Name2	China	
D-9xnm-dnci	Germany	14 / 14
Braga Ready Made Garments S.p.A.	Portugal	4 / 4

Sent Requests [← Back](#)

Braga Ready Made Garments S.p.A. [✉ Contact Supplier](#) [👤 Show profile](#)

Requests Supplier Request

<input checked="" type="radio"/> Requested component name	<input checked="" type="radio"/> Requested component number	Status	Last sent	<input type="radio"/> Accepted on	<input type="radio"/> Confirmed until	Actions
Ready		<input type="text"/>				
Ready made garments	1234	Expired	Jan 15, 2020	Jun 13, 2018	Jun 13, 2019	

Article name: Ready made garments
Article number: 1234

Classifications:

- End-user, ready made goods
 - Suits, dresses and skirts
 - Ladies
 - Children

Materials:

- Silk

Colors:

Light pink Pastel blue White green

Prepare the label for renewal

- The current status of all requests can be viewed in tab “Articles/Requests” / “Sent Requests”

Articles [+ Add Article](#)

Enter MIG product ID to relabel [+ Relabel](#)

Number	Name	EAN	Submitted	
<input type="text" value="1234"/>	<input type="text" value="Dress"/>			
1234	Dress			Show supply chain

Article Details [← Back](#)

Definition

Article name: Dress
Article number: 1234
STANDARD 100 number: TESTCERT-L1

Classifications:
 End-user, ready made goods
 Suits, dresses and skirts
 Ladies
 Children

Materials:
 Silk

Colors:
 Light pink Pastel blue White green

Ready made garments

Supplier name: Braga Ready Made Garments S.p.A.
Article/Component name: Ready made garments
Article/Component number: 1234
Weight: 0 %

Request status: Accepted
Classifications:
 End-user, ready made goods
 Suits, dresses and skirts
 Ladies
 Children

Materials:
 Silk

Colors:
 Light pink Pastel blue White green

This article's supply chain fulfills the basic criteria for a MADE IN GREEN by OEKO-TEX® label.

VI. Label Renewal

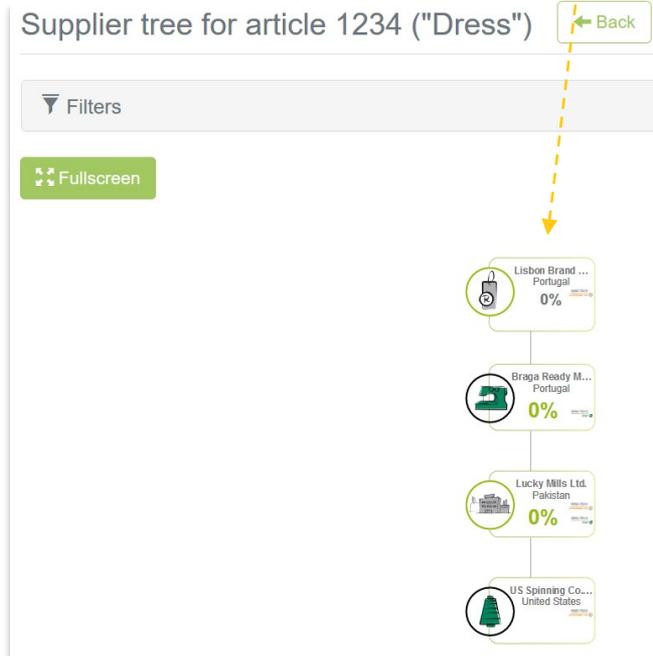
Article ready for label renewal

- Once your suppliers accepted the requests (see page 8'ff), your article is ready for label renewal.
- Navigate to the “Articles” overview and select the article relevant for the label renewal
- Click on the article in order to see the “Article details”
- The supplier accepted the request
- The supply chain of the article fulfils the MADE IN GREEN criteria → check if all components are reconfirmed (see next page)

Articles / Requests Labels Product lines Alerts

Articles [+ Add Article](#) MiG Label ... [+ Relabel](#)

Number	Name	EAN	Submitted	
1234	Dress			
1234	Dress			Show supply chain



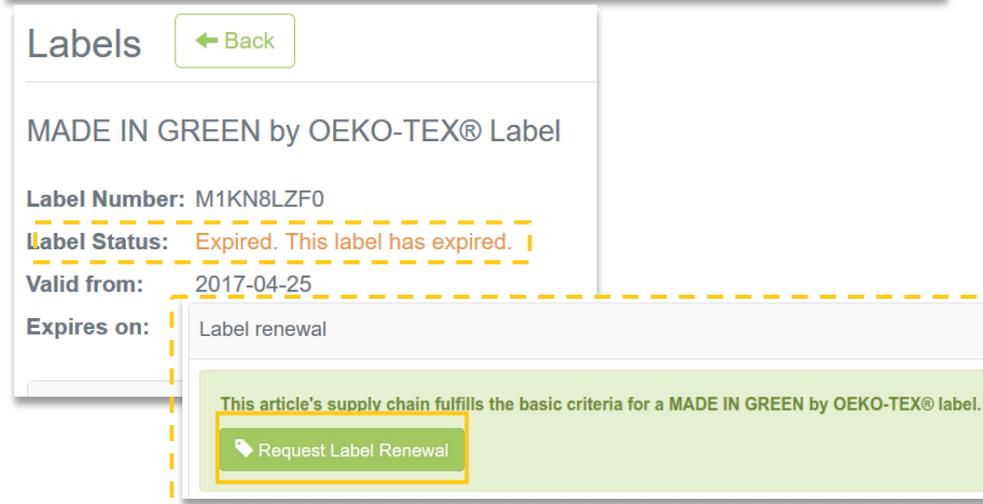
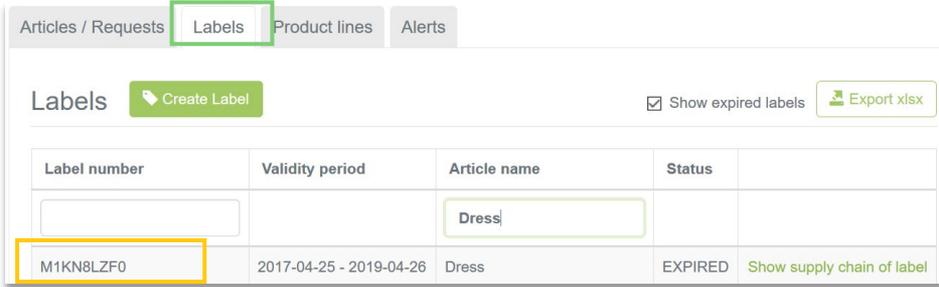
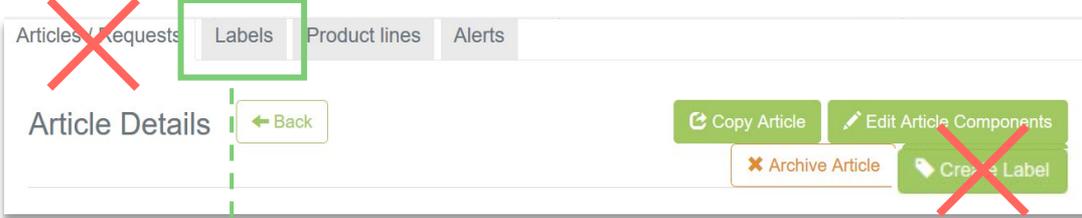
Article ready for label renewal

- Check the supply chain status to ensure, that all suppliers accepted the requests → click on “Show supply chain”
- Renewed supplier component confirmations are shown in white and will be displayed when the MADE IN GREEN product ID will be tracked on oeko-tex.com Label Check
- If a supplier is still orange he won't be displayed
- If everything looks fine, the label can be renewed

VI. Label Renewal

Request label renewal

- The label can be renewed in “Label Details” (tab “Labels”)
- Do not click on button “Create Label” in “Article Details”, because you do not want to create a new label!
- Navigate to tab “Labels” and click on the label that should be renewed
- The label status is still “expired”
- Scroll down to check the “Label renewal” status → the MADE IN GREEN criteria are fulfilled and the label renewal can be completed
- Click on “Request Label Renewal”
- The dialogue “Do you want to renew this label?” appears
- Click on “ok” and perform the same steps as in chapter “IV. Label Creation: Generate label”





Help customer with
label renewal
For supplier

Received Requests

Sender	Country	unanswered / total
Lisbon Brand AG	Portugal	4 / 4

Received Requests

← Back

Lisbon Brand AG [Show profile](#)

Requests Supplier Permissions

Requested component name	Requested component number	Status	Last received	Accepted on	Confirmed until
Ready					
Ready made garments	1234	Expired	Jan 15, 2020	Jun 13, 2018	Jun 13, 2019

Received Requests

← Back

Lisbon Brand AG [Show profile](#)



Close

Article name: Ready made garments
Article number: 1234
Used in articles: Dress
Classifications:
• End-user, ready made goods
• Suits, dresses and skirts
• Ladies
• Children

Materials:

• Silk

Colors:

Light pink Pastel blue White green

Additional documents

By ticking this box, I declare that my company supplies:

1. the specific product or service listed in this component request,
2. to the sender of this component request.

✘ Reject the request

✔ Renew request

VI. Label Renewal: Supplier view

Reconfirmation of component

- The supplier receives an email from info@oeko-tex.com, that the customer requested a confirmation for the article component
- The supplier can click on the button “confirm request” and will be navigated to his myOEKO-TEX® login
- Navigate to MADE IN GREEN dashboard to check received request from customer
- Click on requested component in order to confirm request
- Tick the box to re-confirm the declaration
- Click on “Renew Request”
- Click on “ok” ☑ the status changes from “expired” to “accepted”

Constituent parts for component "Ready made garments"

▼ knitting, dyeing, finishing, coating

Lucky Mills Ltd.

Supplier name: Lucky Mills Ltd.

Article/Component name: knitting, dyeing, finishing, coating

Article/Component number: 1234

STANDARD 100 number: TESTCERT-L2

Weight: 0 %

Request status: Expired

Classifications:

- Fabrics
 - Knitted fabric
 - Ladies
 - Children

Materials:

- Silk

Request confirmation for this component

Colors:

Light pink

Pastel blue

White green

► Additional documents Send requests?

Do you want to send a request for this component to Braga Ready Made Garments S.p.A. (e.tumerova@hohenstein.de)?

The following email addresses will receive a copy of this request:

Email address ...

+ Add additional email

✕ Cancel

✓ Ok

VI. Label Renewal: Supplier view

Reconfirmation of indirect components

- Your supplier must now also reconfirm that the components you defined* is delivered by them → Click on "Request confirmation for this component" to send email

*components that are relevant to this article sourced from your direct supplier

Company profile

Add your company details



Login myOEKO-TEX®

Please log in or register as a new customer to apply for OEKO-TEX® STANDARD 100, OEKO-TEX® LEATHER STANDARD or OEKO-TEX® ECO PASSPORT

Username

Password

Log in

[Forgot password?](#)



MADE IN GREEN

ⓘ for new customers only

Apply



STeP

ⓘ for new customers only

Apply

OEKO-TEX®
DETOX TO
ZERO

ⓘ for new customers only

Apply

Login to myOEKO-TEX®

- Login via www.oeko-tex.com
- Enter your login credentials

The screenshot shows the OEKO-TEX Secretariat web interface. At the top, the user is logged in as 'OEKO-TEX® Secretariat' with a dropdown arrow. The language is set to 'English (EN)'. Below the header, there are navigation tabs: 'MADE IN GREEN', 'STANDARD 100', 'LEATHER STANDARD', 'STeP', 'DETOX TO ZERO', 'ECO PASSPORT', and 'LABEL EDITOR'. A dashed yellow arrow points from the 'OEKO-TEX® Secretariat' dropdown to the 'Company Profile' tab in the secondary navigation bar. The 'Company Profile' tab is highlighted with a yellow box. Below the navigation, the 'Company Profile' page is displayed. It shows the company name 'OEKO-TEX® Secretariat' and customer number 'C96SWG558E'. There is a section for the company address: 'Genferstrasse 23, 8002 Zurich, Switzerland'. Contact information includes 'Phone: +41442064273' and 'Email: info@oekotex.com'. A checkbox labeled 'Show this address in the OEKO-TEX® Buying Guide?' is checked, with a 'Yes' button. At the bottom left, there is a section for 'Your web addresses:' with a link to 'www.oeko-tex.com/'. At the bottom right, there is a green 'Edit' button highlighted with a yellow box.

Navigate to **Company Profile** & edit information

- Click on your company name to switch between the different tabs and navigate to “Company Profile”
- Click on “Edit” to add or edit the company information

Company Profile



OEKO-TEX® Secretariat

The first address comes from the master data that is connected with your OEKO-TEX® certificates and cannot be changed. You can deactivate the display of the address in the Buying Guide and indicate any further contact addresses.

formats: GIF, JPG, PNG
max. image size: 5 MB

Genferstrasse 23
8002 Zurich
Switzerland

Delete image

Change image

Upload image

Phone +41442064273
Email info@oekotex.com

Shall this address be displayed in the OEKO-TEX® Buying Guide? Yes No

Logo web link:
This link will be added to your logo and is shown on the OEKO-TEX® Label Check.

Web addresses:
Please separate multiple addresses with commas

Add a new address

Cancel Store changes

Company information on
www.oeko-tex.com
Label Check

Label Owner
OEKO-TEX® Headquarter
Genferstrasse 23
8002 Zürich
Switzerland
<https://www.oeko-tex.com/>



<https://www.oeko-tex.com>

Add your company logo and website

- Add your logo by clicking on “Change image” and after having selected the correct file on “Upload image”
- Add your website URL to
 - Logo web link: If a user clicks on your logo displayed on the Label Check, he will be forwarded to your website
 - Web addresses: This will show the URL of your website on the Label Check
- Click on “Store changes”

Email
notifications
**Instructions for
next steps**

Thanks for your interest in MADE IN GREEN by OEKO-TEX®.

Dear Mr. Doe,

Thanks for your interest in MADE IN GREEN by OEKO-TEX® and for submitting your application.

The OEKO-TEX® Association or one of its member institutes will contact you soon.

The Terms of Use can be found at:

<https://www.oeko-tex.com/en/terms-of-use>

After we have verified your information, we will send an email to doe@doecompany.at with a personal log-in and password to access our secure MADE IN GREEN by OEKO-TEX® website.

Once logged into the myOEKO-TEX® platform you will find detailed information about MADE IN GREEN by OEKO-TEX®.

If you have specific questions or comments, please contact your OEKO-TEX® member institute or the OEKO-TEX® secretariat:



EMAIL INSTITUTE



EMAIL OEKO-TEX®
SECRETARIAT

Your OEKO-TEX® member institute

Thanks for your interest in MADE IN GREEN by OEKO-TEX® and for submitting your application

- This email confirms that the application has been submitted to the chosen OEKO-TEX® institute
- The chosen OEKO-TEX® institute will verify the information entered in the online application and send an email with the access data for myOEKO-TEX® (see next slide)
- If you have any questions regarding MADE IN GREEN or the general procedure, please click on the button “Email institute”

Your account access for myOEKO-TEX® and MADE IN GREEN by OEKO-TEX®

Dear Mr. Doe,

Below please find access data for your MADE IN GREEN by OEKO-TEX® account:

my_user's_name
my_user's_password



If you have any questions, please contact your OEKO-TEX® member institute or the OEKO-TEX® secretariat:



Your OEKO-TEX® member institute

Your account access for myOEKO-TEX® and MADE IN GREEN by OEKO-TEX®

- This email is sent once the chosen institute granted access for myOEKO-TEX® and the MADE IN GREEN dashboard
- Please click on “Login to myOEKO-TEX®” in order to login with the user name and password sent in this email

Your access data for your myOEKO-TEX® and MADE IN GREEN by OEKO-TEX® account.

Dear Mr. Doe,

Good News! You already have an OEKO-TEX® account.

You can use your existing credentials for the myOEKO-TEX® platform to access your MADE IN GREEN by OEKO-TEX® account.

my_user's_name



LOGIN TO
myOEKO-TEX®

If you have any questions, please contact your OEKO-TEX® member institute or the OEKO-TEX® secretariat:



EMAIL INSTITUTE



EMAIL OEKO-TEX®
SECRETARIAT

Your OEKO-TEX® member institute

Your access data for your myOEKO-TEX® and MADE IN GREEN by OEKO-TEX® account

- This email is sent if you already have access to myOEKO-TEX® and your access to the MADE IN GREEN dashboard has just been activated by the chosen OEKO-TEX® institute.
- Since you already have an account, please use the existing password for logging into myOEKO-TEX®
- Please click on “Login to myOEKO-TEX®” in order to login
- In case you forgot the existing password, please click on “Email institute”.

Annika Brand AG wants to add you as a supplier in their myOEKO-TEX® supply chain

Dear Madam/Sir,

Annika Brand AG wants to add you as a supplier in their myOEKO-TEX® supply chain.

myOEKO-TEX® is the online customer platform for OEKO-TEX® services, certificates, and labels. The integrated supply chain management fosters transparency and enables brands, retailers, and manufacturers to keep their supply chain information up to date.

You can accept and/or edit the invitation - for free - within myOEKO-TEX®. After confirming, you will become part **Annika Brand AG's** MADE IN GREEN by OEKO-TEX® supply chain.

If you already have your own myOEKO-TEX® account, please log into myOEKO-TEX® platform:



If you do not have a myOEKO-TEX® account yet, please create a free account:



MADE IN GREEN by OEKO-TEX® is a traceable product label for textiles and leather that are sustainably produced and tested for harmful substances. For more information, please visit [MADE IN GREEN by OEKO-TEX®](#)

Invitation sender details:

- Company Name: Annika Brand AG
- Address:
 - Street: Sunny Street 4
 - Postcode: 12345
 - City: Annika City
 - Country: Switzerland
- MADE IN GREEN Dashboard Number: D-iyrz-b4la

Your OEKO-TEX® member institute

[Name] wants to add you as a supplier in their myOEKO-TEX® supply chain

- This email is sent if one of your customers wants to add you as a supplier in their myOEKO-TEX® supply chain
- If you already have a myOEKO-TEX® account, please click on “Login & confirm”. Afterwards you can confirm or reject the invitation.
- If you do not have a myOEKO-TEX® account yet, please click on “Register” to create a free account.
- You will be asked to fill in the application form (see page 15) and to choose an institute you want to work with.
- After your registration was submitted, you will receive this email
- After you have been granted access, you will receive this email with your login credentials
- You are now ready to accept your customer's request. **OEKO-TEX® 90**

Annika Brand AG wants to add you as a supplier in their myOEKO-TEX® supply chain

Dear Madam/Sir,

Annika Brand AG wants to add you as a supplier in their myOEKO-TEX® supply chain.

myOEKO-TEX® is the online customer platform for OEKO-TEX® services, certificates, and labels. The integrated supply chain management fosters transparency and enables brands, retailers, and manufacturers to keep their supply chain information up to date.

You can accept and/or edit the invitation - for free - within myOEKO-TEX®. After confirming, you will become part **Annika Brand AG's** MADE IN GREEN by OEKO-TEX® supply chain.

Click here to answer the request:



Alternatively, you can edit the request after logging into the myOEKO-TEX® platform:



MADE IN GREEN by OEKO-TEX® is a traceable product label for textiles and leather that are sustainably produced and tested for harmful substances. For more information, please visit [MADE IN GREEN by OEKO-TEX®](#)

Invitation sender details:

- Company Name: Annika Brand AG
- Address:
 - Street: Sunny Street 4
 - Postcode: 12345
 - City: Annika City
 - Country: Switzerland
- MADE IN GREEN Dashboard Number: D-iyz-b4la

Your OEKO-TEX® member institute

[Name] wants to add you as a supplier in myOEKO-TEX®

- This email is sent if you have access to myOEKO-TEX® and the MADE IN GREEN dashboard already.
- One of your customers invited you to be a part of his supply chain in myOEKO-TEX®
- The request can be confirmed or rejected by clicking on “Accept/reject the request here”. After having logged into myOEKO-TEX® you will be directly redirected to the request

Alligator Ready Made Garments S.p.A. accepted your request in [myOEKO-TEX®]

Dear Mr. Fox,

Alligator Ready Made Garments S.p.A. has accepted your request.

The new Supplier has been added to your supply chain in the myOEKO-TEX® platform.

Please review the changes:



LOGIN TO
myOEKO-TEX®

Your OEKO-TEX® member institute

[Name] accepted your request in myOEKO-TEX®

- This email is sent if your supplier accepted the invitation.

Action Required: [MADE IN GREEN by OEKO-TEX®] Confirmation request for product purchase

Dear Mr. Doe,

Annika Brand AG has requested confirmation of their purchase from you. Please confirm their purchase via your MADE IN GREEN by OEKO-TEX® dashboard.



CONFIRM REQUEST

Requested by:

- Name: Annika Brand AG
- Address:
 - Annika Brand AG
 - Street: Sunny Street 52
 - Postcode: 12345
 - City: Annika City
 - Country: Switzerland
- Dashboard Number: D-lyrz-b4la

Purchased articles:

- Name: Hooded Sweater
- Article number: HS S/S20 0801
- STANDARD 100 number: TESTCERT-2-Betti0

Thank you in advance for your updated information.

Your OEKO-TEX® member institute

Action Required: MADE IN GREEN by OEKO-TEX® Confirmation request for product purchase

- This email is sent if your customer asks you to confirm that he purchased the product mentioned in the email from you
- Please click on “Confirm request” and follow the steps explained here

Subject Action Required – MADE IN GREEN by OEKO-TEX® Article Super Towel ARTICLE-NUMBER Ready for Labelling

Dear MADE IN GREEN customer,

Your article, Super Towel (article number ARTICLE-NUMBER), fulfills the basic MADE IN GREEN by OEKO-TEX® criteria and is now eligible to be labelled.

1. To ensure transparency and a complete supply chain map, please make sure that all components in the supply chain of Super Towel (article number ARTICLE-NUMBER) are confirmed. Unconfirmed supplier components are shown in orange and will NOT display on the [oeko-tex.com Label Check](https://oeko-tex.com). You can check this by clicking on the button below:



or in your MADE IN GREEN Dashboard by clicking on “Show supply chain” next to the article name in the article list.

2. Once the supply chain is complete, create the article’s unique MADE IN GREEN by OEKO-TEX® ID.



For further assistance please contact us.



Your OEKO-TEX® member institute

Action Required: MADE IN GREEN by OEKO-TEX® [Article name] is ready to be labelled

- This email is sent once the article you would like to label fulfils the main requirements for the MADE IN GREEN label issue
- Reminder: please make sure that your article consists of at least 3 components and check if all components have been confirmed before you label your article
- Click on “Label your article” and log in to your myOEKO-TEX® account
- If you have questions regarding the labelling or procedure, please click on button “Labelling guide” or “Email institute”

Action Required: [MADE IN GREEN by OEKO-TEX®] Your label expires soon

Dear Mr. Doe,

The OEKO-TEX® Association would like to inform that your MADE IN GREEN Label (ID: M1SLZCXU3) expires in 30 days.



Your OEKO-TEX® member institute

Action Required: [MADE IN GREEN by OEKO-TEX®] Your label expires today

Dear Mr. Doe,

The OEKO-TEX® Association would like to inform that your MADE IN GREEN Label (ID: M1SLZCXU3) expires today.



Your OEKO-TEX® member institute

Action Required: MADE IN GREEN by OEKO-TEX®. Your label expires soon

- These emails are sent 30 days prior to the expiration date and on the expiration date of a MADE IN GREEN label
- The renewal process can already be started 3 months prior to the expiration date
- A MADE IN GREEN label is valid for one year and needs to be renewed annually
- A component confirmation is also only valid for one year and needs to be renewed annually
- Click on “Renew your label” and log into your myOEKO-TEX account®

Copyright

The entire content of this document is subject to copyright with all rights reserved. Without prior written consent this document or any part thereof may not be modified or used than for an other purpose than the one originally planned by OEKO-TEX® Association and its member institutes.

No reliance and no warranty

This document may include technical or editorial inaccuracies or typographical errors. The information on this document has been prepared solely for information and training purposes. While we have made every effort to ensure that the information on this document is accurate at the time of publication, we make no representation or warranty in any manner, expressly or by implication, as to the accuracy, reliability or completeness of the information provided in this document.

Disclaimer